

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH, CHANDIGARH

MINUTES OF THE 28<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE  
HELD ON NOVEMBER 07, 2014 AT 11.00 AM

The 28<sup>th</sup> meeting of the Finance Committee was held on November 7, 2014 at 11.00 a.m. in the Board Room of Indian Institute of Technology Delhi. The following members were present:

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|----|---|------------------|
| 1. | <b>Dr KK Talwar</b><br>Chairman, Board of Governors,<br>National Institute of Technical Teachers Training &<br>Research, Sector 26,<br>Chandigarh 160 019   | Chairman         |
| 2. | <b>Shri Rajesh Singh</b><br>Representing <b>Shri Yogendra Tripathi, IAS</b><br>Joint Secretary & Financial Advisor (IFD)<br>Department of Higher Education<br>Ministry of Human Resource Development<br>Government of India, Shastri Bhawan,<br>New Delhi 110 115 | Member           |
| 3. | <b>Shri Varghese Yohnnan</b> , Under Secretary<br>Deputy Secretary (TEL)<br>Representing <b>Shri Shashi Prakash Goyal, IAS</b><br>Joint Secretary to Govt. of India<br>Ministry of Human Resource Development of India<br>Shastri Bhawan, New Delhi – 110 115     | Member           |
| 4. | <b>Dr MP Poonia</b><br>Director<br>National Institute of Technical Teachers Training &<br>Research, Sector 26,<br>Chandigarh 160 019  | Member Secretary |

Dr. N. Sathyamurthy, Director, Indian Institute of Science Education and Research (IISER), Mohali could not attend the meeting.

The Member Secretary at the outset, welcomed all the members. Thereafter, with the permission of the Chair, following agenda items were deliberated:



**ITEM NO. F. 28.1 TO CONFIRM THE MINUTES OF 27<sup>th</sup> MEETING OF FINANCE COMMITTEE HELD ON 02.06.2014**

The minutes were confirmed as recorded.

**ITEM NO.F.28.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 27<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 02.06.2014**

Against

**ITEM NO.F.23.2.1 TO CONSIDER CREATION OF ENDOWMENT FUND OUT OF INTERNAL REVENUE OF THE INSTITUTE**

The Finance Committee recommended that the guidelines regarding administering and utilization of endowment fund of the Internal revenue of the institute may be sent to MHRD, for consideration and approval.

Against

**ITEM NO.F.26.3.6 TO CONSIDER GRADE PAY OF RS.4200/- TO ASSISTANTS IN NITTTR, CHANDIGARH AT PAR WITH CENTRAL GOVERNMENT AUTONOMOUS ORGANIZATIONS ESTABLISHED UNDER MHRD, GOVERNMENT OF INDIA**

Member Secretary informed the house that the MHRD vide its letter No. 9-17/2008.TS.IV dated. 30.9.2014 has conveyed that the above proposal has not been accepted by the Finance Ministry.

Finance Committee recommended that matter may be again submitted to the Ministry for reconsideration and for taking up the matter with the 7th Pay Commission which has been constituted by the Govt. of India

Against

**ITEM NO.F.26.3.8 TO CONSIDER PROPOSAL FOR CADRE REVIEW AND RE-STRUCTURING OF NON-TEACHING STAFF OF NITTTR, CHANDIGARH**

Finance Committee recommended that the proposal may be examined by involving the member(s) from the MHRD and the final proposal may be put up to Ministry for consideration and approval.

Against

**ITEM NO.F.27.3.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE**

Member Secretary placed the recommendations of the committee constituted to examine the cases of item spanning less than 10 years and costing more than Rs. 10,000/- for declaring them obsolete or unserviceable. Finance Committee recommended to the Board of Governors to consider and approve that the equipment costing more than Rs.10,000/- and spanning less than 10 years may be considered obsolete or unserviceable and accordingly, be written off.

**ITEM NO.F.27.3.6** TO CONSIDER MERGER OF THE POST OF PROOF READER WITH THAT OF ASSISTANT INSTEAD OF UPPER DIVISION CLERK IN THE PAY SCALE OF RS.4500-125-7000

Finance Committee advised the institute to take up the matter with the MHRD for earlier approval of the same.

Against

**ITEM NO.F.27.3.7** TO CONSIDER AND APPROVE THE REQUIREMENT OF AC STAFF BUS AND CAR AGAINST OLD AMBASSADOR AS WELL AS ESTEEM CAR

Finance Committee advised the institute to follow proper guidelines for the purchase of vehicles as replacement

Against

**ITEM NO.F.27.3.8** TO CONSIDER AND APPROVE THE SCHEME FOR MEDICAL FACILITIES TO THE RETIREES OF NITTTR CHANDIGARH

Finance Committee advised the institute to frame a scheme considering all the stakeholders on the pattern of CGHS and place the same before the Board of Governors for approval

## **ITEMS F.28.3**                      **ITEMS FOR CONSIDERATION**

**ITEM NO.F.28.3.1** TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 2<sup>ND</sup> QUARTER i.e. 30.09.2014

The Finance Committee considered the expenditure incurred upto 30.9.2014 and recommended to Board of Governors to approve the same. Further, it advised the institute that in future a column indicating the committed grant from MHRD for the financial year may also be depicted in the table indicating the status report of expenditure by the institute for better clarity.

**ITEM NO.F.28.3.2** TO CONSIDER REVISED BUDGET ESTIMATE OF THE INSTITUTE FOR 2014-15 AND BUDGET ESTIMATES FOR THE YEAR 2015-16

The Finance Committee recommended to the Board of Governors to approve the Revised Budget Estimate of the Institute for the year 2014-15 and Budget Estimates for the year 2015-16. On the request of the institution,



the representative of the Ministry agreed to consider additional allotment of grant under Plan (Non-Recurring) for Creation of Capital Assets.

**ITEM NO.F.28.3.3 TO CONSIDER THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2013-14**

The Finance Committee recommended to the Board of Governors to approve the Annual Accounts of the Institute for the year 2013-14. It advised the institute to expedite the submission of Audit Certificate of the CAG to MHRD.

**ITEM NO.F.28.3.4 TO CONSIDER AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2013-14**

The Finance Committee recommended to the Board of Governors to approve the Audit and Inspection Report of the Institute for the year 2013-14.

**ITEM NO.F.28.3.5 TO CONSIDER AND RECOMMEND STATUTORY AUDIT REPORT FOR THE FINANCIAL YEAR 2013-14 OF TEQIP-II PROJECT**

The Finance Committee recommended to the Board of Governors to approve the Statutory Audit Report for the Finance Year 2013-14 of TEQIP-II project as it has been audited by a certified Chartered Accounts firm.

**ITEM NO.F.28.3.6 TO CONSIDER AND APPROVE THE EXPENDITURE AGAINST GRANT RECEIVED UNDER TEQIP-II PROJECT IN PLAN SCHEME**

The Finance Committee recommended to the Board of Governors to approve the expenditure against Grant received under TEQIP-II project in plan scheme.

**ITEM NO.F.28.3.7 TO CONSIDER AND APPROVE BUDGET ESTIMATES FOR THE PROJECT TEQIP-II FOR THE YEAR 2014-15**

The Finance Committee recommended to the Board of Governors to approve the Budget Estimates for the year TEQIP - II for the year 2014-15.

**ITEM NO. F.28.3.8 TO CONSIDER AND APPROVE THE LADY DOCTOR FOR GIRLS HOSTELS**

The Finance Committee did not approve the proposal of the institute.

**ITEM NO. F.28.3.9 CONDUCT OF PROGRAMME FOR THE FACULTY OF THE TECHNICAL INSTITUTION FOR THE STATE OF RAJASTHAN AT MNIT, JAIPUR**

The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.

**ITEM NO. F.28.3.10 TO CONSIDER AND APPROVE THE REVISION OF RENTAL CHARGES OF PG HOSTEL, MAIN HOSTEL AND GUEST HOUSE**

The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.

However, under Head (B) Guest House at Sr. No. 3, be substituted by Guests of the Institute on personal visit.

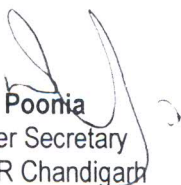
**ITEM NO. F.28.3.11 TO CONSIDER AND APPROVE THE HONORARIUM TO FACULTY / TECHNICAL PERSON FOR DISCHARGING HOSTEL DUTY**

The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.

**ITEM NO. F.28.3.12 TO CONSIDER AND APPROVE THE CONSTRUCTION OF FACULTY HOUSES IN SECTOR 42 NITTTR CAMPUS**

The Finance Committee recommended to the Board of Governors to approve the proposal of the institute.

The meeting ended with a vote of thanks to the Chair.

  
**Dr MP Poonia**  
Member Secretary  
NITTTR Chandigarh  
*7/11/14*

  
**Dr KK Talwar**  
Chairman, Board of Governors  
NITTTR Chandigarh  
*7/11/14*