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MINUTES OF THE THIRD MEETING OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR), CHANDIGARH HELD ON MARCH 16, 2005 AT 3.00 PM IN NITTTR CHANDIGARH

The 3rd meeting of the Board of Governors of the Institute was held at 3.00 p.m. on March 16, 2005 in NITTTR, Chandigarh. The following were present:

1. Mrs Rajesh Kumari, Chairperson
Chairperson, BOGs, NITTTR, Chandigarh
House No. 3503 (1st floor),
Sector 37-D,
CHANDIGARH -160 036

2. Sh. DN Sreenivasappa, Member
Under Secretary,
Department of Secondary and Higher Education,
Ministry of Human Resource Development,
Govt. of India, Shastri Bhawan,
NEW DELHI -110 001
representing
Sh. Ravi Mathur, IAS,
Joint Secretary (T).
Department of Secondary and Higher Education,
Ministry of Human Resource Development,
Govt. of India, Shastri Bhawan,
NEW DELHI-110 001

3. Sh. AK Bagga, Member
Head of Civil Engg. Department and
Officer on Special Duty,
Director, Technical Education (UP),
KANPUR -208 024
representing
Mrs Usha Birjee,
Director,
Technical Education, Uttar Pradesh,
Govt. Polytechnic Campus, Vikas Nagar,
KANPUR -208 024 (UP)



4. Sh. NH Malik,
Registrar,
State Board of Technical Education (J&K),
JAMMU
representing
Shri GH Khan,
Director,
Technical Education,
Government of Jammu and Kashmir,
Boys Polytechnic Premises,
Bikram Chowk,
JAMMU - 180 004 Member
5. Shri Vickram Jaidka,
House No.11,
Shivalik Enclave,
NAC Manimajra,
CHANDIGARH 160 101 Member
6. Prof. Keshev Chandra Sharma,
Professor of Physics,
HP University,
SHIMLA - 171 005 Member
7. Prof Vijay P Puri,
Head
Information Management and Coordination Unit,
National Institute of Technical Teachers'
Training and Research,
Sector-26,
CHANDIGARH - 160 019 Member
8. Dr OP Bajpai,
Director,
National Institute of Technical Teachers'
Training & Research,
Sector 26,
CHANDIGARH - 160 019 Member-Secretary



The following members could not attend the meeting:

1. Shri SK Ray,
Financial Adviser (IFD)
or his Nominee,
Government of India,
Ministry of Human Resource Development,
Department of Secondary and Higher Education,
Shastri Bhawan,
NEW DELHI - 110 001 Member

2. Dr Bhagwan Singh,
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan,
4th Floor, Baily Road,
PATNA – 800 015(Bihar) Member

3. Shri CL Meena, IAS
Commissioner of Higher and Technical
Education,
Directorate of Technical Education,
Gujarat State,
2nd Floor, Block No.2,
Dr.Jivraj Mehta Bhawan,
GANDHINAGAR – 382 010(Gujarat) Member

4. Prof. Pramod S Mehta,
Director,
Dr BR Ambedkar National Institute of
Technology,
(Deemed University),
GT Road Bye Pass
JALANDHAR – 144 001(Punjab) Member

5. Dr SK Salwan,
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR – 144 001(Punjab) Member

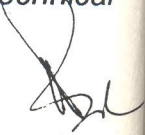


At the outset Dr OP Bajpai, Director and Member Secretary introduced the new Chairperson, Mrs. Rajesh Kumari who joined on December 01, 2004 and extended her a cordial welcome. He informed the house that Mrs. Rajesh Kumari comes to the institute from the education stream and is accordingly taking keen interest in the institute activities. Her valuable suggestions and ideas will help the institute to grow further.

Dr OP Bajpai also appreciated the contributions made by the Ex-Chairman Shri Yash Pal Mahajan, a dynamic personality, who had also shown keen interest in the institute activities and endeared himself with the faculty and staff by his amicable nature. The contributions of Shri Yash Pal Mahajan were reckoned as commendable and were sought to be placed on record. Thereafter Shri OP Bajpai introduced all the other members to the new Chairperson and welcomed them to the meeting.

Mrs. Rajesh Kumari, Chairperson conveyed her thanks to the Member Secretary and extended a warm welcome to all the members of the Board and expressed her deep gratitude towards them for having spared their valuable time for attending the meeting. She then requested Dr OP Bajpai, Director and Member Secretary to conduct the proceedings. Before taking up various agenda items, Dr. OP Bajpai, Member Secretary apprised the House about the major activities undertaken by the Institute since the last meeting i.e September, 2004. He informed as under:

1. A National Seminar on "ICT Enabled Education" was held on 17 & 18 November, 2004 in which 55 eminent persons from all over the Country participated.
2. The Annual Institute Day was celebrated on November 18, 2004 i.e date on which the institute has been registered under the new name.
3. As a result of the pursuant efforts, the Institute has been identified as one of the National Centres by ISRO for promoting Technical



Education through EDUSAT launched by ISRO/Department of Space. The institute intends to utilize EDUSAT facility for Credential Modular Based Post Graduate programmes and also for Faculty Development programmes. This initiative of the institute received appreciation and recognition from Mrs. Anuradha Gupta, IAS, Member Secretary, AICTE on her visit to the institute on 07 March, 2005 during which she envisioned a bigger role for the institute.

4. Presently the number of seats in all the six Post Graduate programmes being conducted by the institute are 80. The institute has taken up the case with the AICTE to increase the number of seats to 150. The institute is also processing the matter with the concerned authorities for obtaining Deemed University status.
5. The institute has prepared a Vision Document and submitted the same to the Ministry of Human Resource Development. Similar documents have been prepared by the other NITTTRs. A workshop is proposed at Chandigarh during April, 2005 in which 50-60 leading personalities from all over the country will participate so that a common national level Vision Document may be prepared for the NITTTRs. The ultimate objective is to make the Institute a Centre of Excellence for which a road map has already been prepared with a focussed plan of action.
6. Under the World Bank Tech Ed. Project preliminary work relating to Impact Study of Tech.Ed.III Project and Study on Utilization of Resources has been done.
7. The institute organized a programme on Accreditation of Technical Institutes which was attended by 94 faculty of engineering colleges from all over the country.

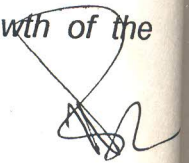


8. A visit of Ethiopian delegation to the institute, led by their Vice Minister for Technical and Vocational Education, was coordinated by EdCIL, to explore the possibilities of bi-lateral cooperation in technical and vocational education so as to strengthen higher education system in Ethiopia.
9. MoU has been signed with Gian Jyoti of TQM and Entrepreneurship, Mohali in November, 2004 for providing academic guidance in development of quality learning resources for B.Tech. programme offered by them.
10. Operational Plan for 2005-2006 has been finalized.
11. The institute has conducted 258 programmes for polytechnics in which 4704 trainees participated, 56 programmes for engineering colleges in which 1287 trainees participated and 26 workshops in which 1458 participants came, during the period April 2004 to February 2005. The Institute has also designed curricula for 10 vocational courses and revised 14 curricula covering 140 subjects, developed 91 instructional materials including 58 video films and completed 24 Extension Services and Consultancy projects.

All the Board members appreciated the efforts and progress made by the Institute for promoting technical education and expressed the hope that the pace of growth will be sustained. Thereafter the various agenda items were taken up as under :

ITEM NO.B.3.0 NOMINATION OF SMT RAJESH KUMARI AS CHAIRPERSON OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR), CHANDIGARH BY THE GOVERNMENT OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT.

The House welcomed new Chairperson Mrs Rajesh Kumari and expressed the hope that her valuable contributions will be helpful for further growth of the institute.



ITEM NO.B.3.1 TO CONFIRM THE MINUTES OF THE 2ND MEETING OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH HELD ON SEPTEMBER 29, 2004 AND TO REPORT ACTION TAKEN THEREON.

- (a) The minutes of the 2nd meeting of the Board of Governors held on September 29, 2004 were confirmed as recorded.

While noting the follow up action on the various decisions/recommendations made by the Committee in its 2nd meeting including the pending items of its previous meetings as reported in the agenda, it was further resolved as under:

Against

ITEM NO.B.93.26 TO REPORT ABOUT THE CIVIL SUIT FILED BY PUDA AGAINST INSTITUTE AND TO CONSIDER AND APPROVE PAYMENT OF ENHANCED FEES OF RS.40,000/- TO THE INSTITUTE COUNSEL FOR PLEADING THE CASE.

The Member Secretary apprised the House about the ongoing Court case of PUDA Vs the Institute and explained the circumstances under which the retirement benefits i.e gratuity and leave encashment of Prof R Subramanian who was the Chief Co-ordinator in the said case and who superannuated on June 30, 2004, have been withheld. Brief history of the case was also circulated amongst the members, a copy of which is attached herewith as **Annexure 'A'**. The Member Secretary also apprised the House about the CWP filed by Prof R Subramanian in the High Court of Punjab & Haryana at Chandigarh for release of his retirement benefits which is being replied appropriately. After listening to the Member Secretary, the House unanimously resolved that Prof R Subramanian should cooperate with the Institute in preparing the requisite information for defending the case so as to safeguard the institute's interest. It was proposed that if necessary, an outside technical consultant may be engaged for the purpose.

Against

ITEM NO.B.1.18 TO CONSIDER INTER-SE-SENIORITY OF THE FACULTY PROMOTED IN-SITU THROUGH CAREER ADVANCEMENT SCHEME OF AICTE VIS-À-VIS THOSE RECRUITED DIRECTLY THROUGH OPEN SELECTION.

Noted.

Against

ITEM NO.B.2.2 TO APPROVE THE ACTION INITIATED BY THE INSTITUTE REGARDING THE POST-GRADUATE PROGRAMMES.

This item is already covered above.

Against

ITEM NO.B.2.3 ATTENDING A CONFERENCE ABROAD BY DR RAKESH WATS.

The Member Secretary apprised the House that the report of the Committee regarding the academic standards and criteria for sponsorship of institute faculty to academic events abroad, is awaited and will be submitted to the Board in its next meeting for discussion and approval.

Against

ITEM NO.B.2.12 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2003-2004.

The Ministry's representative informed the House that the Annual Report of the Institute for the year 2003-04 has already been sent to the Parliament for necessary action.

Against

ITEM NO.B.2.13 TO CONSIDER ACTION ON THE NATIONAL COMMON MINIMUM PROGRAMME(NCMP) OF UPA GOVERNMENT.

Noted.



ITEMS FOR REPORT

The information reported to the Board vide Item No.B.3.2 regarding promotions, B.3.3 regarding resignations, B.3.4 regarding termination of lien, B.3.5 regarding superannuation, B.3.6 regarding Permanent Imprest, B.3.7 regarding deputation and B.3.8 regarding relaxation in upper age limit upto a maximum of five years for internal institute faculty, was noted by the Board.

ITEMS FOR RATIFICATION

The Board ratified the action taken by the Chairperson on the issues reported vide Item No.B.3.9 i.e regarding qualifications & experience for faculty posts as per AICTE's guidelines and B.3.10 regarding appointment and joining of new faculty.

ITEM NO.B.3.11 TO APPROVE THE MINUTES OF THE THIRD MEETING OF FINANCE COMMITTEE HELD ON 16.3.2005.

The minutes of the 3rd meeting of Finance Committee held on March 16, 2005 were circulated amongst the members at the time of the meeting. The same were considered and approved.

ITEM NO.B.3.12 TO CONSIDER PROVISION OF ADDITIONAL FACILITIES OF STAFF CAR AND INSTITUTE RESIDENTIAL HOUSE FOR THE CHAIRPERSON, BOARD OF GOVERNORS.

The Board considered the comments conveyed by the Ministry vide their letter No.F.7-3/2005 TS.IV dated 7.03.2005 which reads as under:

"For attending official meetings of the institute, transport facility may be provided. For house facilities, matter may be ascertained from the Central Technical Institutions and accordingly the proposal may be sent to Ministry for consideration of IFD".

It was resolved that the institute may take necessary action as per advice of the Ministry.

**SUPPLEMENTARY
AGENDA**

**ITEM NO.B.3.13 TO RATIFY THE ACTION TAKEN BY THE
CHAIRPERSON, BOARD OF GOVERNORS WITH
RESPECT TO POLICY/CRITERIA FOR ALLOWING THE
INSTITUTE EMPLOYEES FOR DOING FULL TIME/PART
TIME ME/M.TECH DEGREE AT THE INSTITUTE.**

The action taken by the Chairperson, Board of Governors with respect to policy/criteria for allowing the institute employees for doing full time/part time ME/M.Tech Degree at the institute as reported in the agenda item was approved with the following additionalities:

- *The sponsored employee will have to give an undertaking that his sponsorship for admission to ME/M.Tech course will not create any hindrance in the performance of duties and responsibilities assigned to him by the institute. It was also resolved that the institute will report to the Board from time to time, as to how many employees are sponsored under the scheme.*

The meeting ended with a vote of thanks to the Chair.



*(Dr OP Bajpai)
Member Secretary*



*(Rajesh Kumari)
Chairperson, Board of Governors*