

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

**AGENDA FOR THE 39th MEETING OF THE FINANCE COMMITTEE TO BE
HELD ON 24.09.2018 AT NEW DELHI.**

F.39.0 Welcoming of the Chairman and Members

Previous Meetings.

**ITEM NO. F.39.1 TO CONFIRM THE MINUTES OF THE 38th MEETING OF
THE FINANCE COMMITTEE HELD ON 29.06.2018 at
NITTTR, CHANDIGARH**

The minutes of the 38th meeting of the Finance committee of the Institute held on 29.06.2018 at NITTTR CHANDIGARH were circulated amongst all the members vide Institute letter No. NITTTR/Board/41st – Minutes/ 3831 -3845 dated 25.07.2018 (Copy of the minutes of above said meetings is enclosed as **Annexure–I (page Nos. 1 to 6)** No comments have been received from any members, hence, the same may be confirmed as recorded. As such approval of the Ministry has already been received vide letter No. F.No.7-9/2018-TS.IV, dated 13 August, 2018

(For Consideration & Confirmation)

**ITEM NO. F.39.2 TO NOTE THE ACTION TAKEN ON THE DECISION
MADE IN THE 38TH MEETING OF THE FINANCE COMMITTEE
HELD ON 29.06.2018 AT NITTTR, CHANDIGARH.**

Sr. No.	Item	Action Taken
ITEM NO. F.38.1	TO CONFIRM THE MINUTES OF THE 37th MEETING OF THE FINANCE COMMITTEE HELD ON 22.03.2018 AT SHASTRI BHAWAN, NEW DELHI As no comment/suggestion was received, the minutes of the 37 th meeting of the Finance Committee held on 22.03.2018 at Delhi were recorded as confirmed for which the approval of the Ministry has already been received vide letter No. F.No. 7-5/2018.TS.IV dated 15 May 2018.	Noted

<p>ITEM NO. F.33.3.4.</p>	<p>TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM PAID TO EXPERTS INVITED FOR SHORT-TERM COURSES AND ENGAGING ME/M.TECH CLASSES</p> <p>Noted. The Committee approved the honorarium for experts of curriculum workshop or other workshop or seminar etc to be paid at the rate approved for STC.</p>	<p>Noted</p>
<p>ITEM NO. F.33.3.5</p>	<p>TO CONSIDER REQUEST OF Ph.D. SCHOLARS ADMITTED WITH VALID GATE SCORE OR PU-Ph.D.-ENTRANCE TEST FOR GRANT OF FELLOWSHIP</p> <p>The institute is in process of evolving source for fellowship. Hence, details shall be placed before the Finance Committee as and when finalized.</p>	<p>The committee constitute to review consultancy rule is exploring the possibility. In the meantime Dea (R&D) has been instructed to circulate available mode of scholarships for student to explore further.</p>
<p>ITEM NO. F.33.3.7</p>	<p>TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18</p> <p>Noted. The institute is required to communicate to the Ministry for getting additional funds for construction of new houses at Sector-42 and also to pursue the matter with the Chandigarh Administration to get the land in Sector 38, Chandigarh</p>	<p>A letter No NITTTR/ 56667 dated 11.09.2018 has been written to Chief Architect for allotment land in Sector – 38 West. Reply is still awaited.</p>
<p>ITEM NO. F.36.2.7</p>	<p>TO CONSIDER AND APPROVE THE WRITE OFF LOST OF ELECTRONICS ITEM i.e. TRANSDUCER TRAINER COSTING OF Rs. 2,27,100.70</p> <p>Noted. However, the information will be placed before the Finance Committee after reporting to the Audit in the next propriety audit.</p>	<p>The information will be reported in the ongoing propriety audit.</p>

<p>ITEM NO. F.36.2.9</p>	<p>TO CONSIDER AND APPROVE THE DISTRIBUTION OF HONORARIUM AND COST ESTIMATION OF MOOCs</p> <p>Noted. However, the Committee constituted by the institute will prepare the honorarium to be paid based on the micro details as per the overall budget of the SWAYAM guidelines.</p>	<p>A Committee constituted by the Director has finalized the distribution on the micro details as per overall budget of the SWAYAM guidelines. A copy of the same is enclosed as Annexure (page Nos. 7 to 8) for approval.</p>
<p>ITEM NO. F.37.2.1</p>	<p>TO CONSIDER AND APPROVE THE INVESTMENT OF GPF IN GOVERNMENT SECURITIES</p> <p>Noted. However the Hon'ble Members advised the institute to pursue the matter with other NITTTRs to get the information at an early date.</p>	<p>As directed by the Board, Letter No. NITTTR/Accounts/ 4863-65, dated 21.08.2018 has been written to other sister organizations to gather the information on investment of GPF in Government securities. A reminder has also been sent on 11.09.2018. Reply from NITTTR Bhopal has been received.</p>
<p>ITEM NO. F.37.2.3</p>	<p>TO CONSIDER AND APPROVE THE RELEASE OF CPF AMOUNT TO THE INSTITUTE EMPLOYEES AND RETIRED EMPLOYEES WHO OPTED FOR THE NEW PENSION SCHEME FROM 1.1.2004</p> <p>Noted. To be reported on getting the reply from the MHRD.</p>	<p>The eligible employees have been paid CPF after deducting the gratuity. As directed by the Board, the gratuity will be released after clarification from the Ministry. Accordingly, letter NITTTR/Admn/2305, dated 13.06.2018 has been written to MHRD in this regard. Reply is awaited.</p>

<p>ITEM NO. F.37.2.4</p>	<p>TO CONSIDER AND APPROVE THE REVISION OF PENSION OF PRE-2006 PENSIONERS- DELINKING OF REVISED PENSION FROM QUALIFYING SERVICE OF 33 YEARS</p> <p>The Hon'ble Members after deliberations accepted the proposal and recommended the same to BOGs for approval.</p>	<p>Noted</p>
<p>ITEM NO. F.38.3.1</p>	<p>TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE</p> <p>The Hon'ble Members advised the institute to pursue the matter with Ministry so that grants under "Salary, Salary Part-B and Retirement Benefits (OH-36)" head of account be released to the institute to compensate the negative balance.</p>	<p>Noted</p>
<p>ITEM NO. F.38.3.2</p>	<p>TO CONSIDER AND APPROVE WRITTEN OFF SIX COMPUTERS PURCHASED DURING THE YEAR 2009 AND TO CONSIDER DONATING THE SAME TO NGOs</p> <p>After deliberations, the Hon'ble Members recommended the item to BOGs to allow the institute to donate six written off computers to the NGOs operating within the institute premises.</p>	<p>Noted</p>
<p>ITEM NO. F.38.3.3</p>	<p>PAYMENT OF INTEREST TO SH. K.L.SINGLA EX-SR. ADO AS PER DIRECTIVE OF THE HON'BLE COURT.</p> <p>The Hon'ble Members, after deliberations, asked the institute to engage another Lawyer and examine the case in detail. The institute was advised to take up the matter with the</p>	<p>As directed by the Board the matter has been discussed with Shri Rajesh Garg, Senior Advocate. He advised that if the respondents file LPA on the said judgment of Hon'ble Court, chances are very</p>

	<p>Ministry. Further course of action shall be taken at the earliest as per the advice of the legal advisor and the Ministry. The same was recommended to BOGs.</p>	<p>less for any relief to the Institute and advised the institute to release the interest amount as per the orders of the Hon'ble High Court. The matter has also been discussed with Ministry official. Ministry official agreed in principle to the advise to release the interest amount as per the orders of the Hon'ble High Court. The interest on Gratuity, Pension, Pension Commutation and Leave encashment has been calculated. It comes out Rs.1,15,130/-. Approval has been obtained from the Hon'ble Chairman Board of Governors vide UO No. 10 dated 06.09.2018. The same may be ratified.</p>
<p>ITEM NO. F.38.3.4</p>	<p>FEE CONCESSION FOR THE WARDS OF EMPLOYEES OF THE INSTITUTE JOINING TRAINING UNDER CDTC</p> <p>After deliberations, the Hon'ble Members accepted and recommended 50% fee concession to the wards of the employees joining for student training under the Centre for Development of Technical Competencies [CDTC].</p>	<p>Noted</p>
<p>ITEM NO. F.38.3.5</p>	<p>TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE FINANCIAL YEAR 2017-18</p> <p>The Hon'ble Members considered and accepted the annual accounts of the institute</p>	

	for the financial year 2017-18 and recommended the same to the BOGs for approval.	Noted
TEM NO. F.38.3.6	<p>TO CONSIDER AND APPROVE THE REVISION OF PENSION/FAMILY PENSION OF PRE 01.01.2016 RETIRED FACULTY AND NON-FACULTY MEMBERS OF THE INSTITUTE ON THE RECOMMENDATIONS OF 7TH PAY COMMISSION</p> <p>The Hon'ble Members, after deliberations, accepted the revision of pension/family pension of pre 01.01.2016 retired faculty and non-faculty members of the institute and recommended the same to BOGs for approval.</p>	Noted

ITEMS F.39.3 ITEMS FOR CONSIDERATION

ITEM NO.F.39.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 31.08.2018

(₹ in lakhs)

Scheme	Budget Estimates For 2017-18 approved by BOG	Opening Balance as on 1.4.2018	Grant Received from GOI, MHRD	Internal income generated (IRG)	Total fund available as on 27.06.2018	Progressive Expenditure upto 31.08.2018	Balance as on 1.09.2018
1	2	3	4	5	6	7	8
Capital (OH-35)	2140.95	351.95	112.15	--	464.10	154.66	309.44
Training & Pension (OH-31)	1651.67	190.32	157.18	--	347.50	377.14	(-)29.64
Salary, Salary Part-B & Retirement benefits (OH-36)	2284.52	185.73	741.25	--	926.98	959.66	(-)32.68
Non Salary (out of IRG)	964.28	1434.03	--	265.78	1699.81	77.12	1622.69

The updated expenditure will be put up on the table during the meeting

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. 39.3.2 TO CONSIDER AND APPROVE THE ENHANCEMENT OF ROAD MILEAGE BY OWN CAR BETWEEN PLACES CONNECTED BY RAIL.

Road mileage at the rate of Rs. 6/- per Km is being paid to experts invited for expert lectures/talks in various institute etc programs when they travel by own car. The same rate is also applicable to institute employee when they use own car for official purpose. Due to increase in price of petrol/Diesel, road mileage of Rs. 6/- per km is not sufficient to meet the propulsion charges born by the expert for using own car for the journey. Meeting of the HODs recommended the payment of road mileage @ Rs. 10/- per KM, when the experts or institute faculty/staff perform the journey by own car in public interest.

FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL.

ITEM No. 39.3.3 TO CONSIDER AND APPROVE THE TRAVEL BY AIR OTHER THAN AIR INDIA.

Expert are invited from industries, R&D organizations and academia to deliver expert lecture/talks in the various activities of the institute. Chandigarh lacks Air India connectivity from many places including important cities of the country. The available connectivity in many cases takes more than 10 hours which is not suitable to experts. Therefore, Hon'ble members may kindly allow travel by other airlines in cases where no direct flight connections by Air India are available.

FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL.

ITEM No. 39.3.4 TO CONSIDER AND APPROVE THE REVISED ESTIMATE OF THE INSTITUTE FOR THE YEAR 2018-19 AND BUDGET ESTIMATES FOR THE YEAR 2019- 20

The Revised Budget Estimates of the institute for financial year 2018-19 and budget Estimate for the year 2019-20, are attached as a **separate booklet**.

FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL.

ITEM No. 39.3.5 ENHANCEMENT OF APPLICATION FEE FOR TEACHING AND NON -TEACHING POSTS

The institute charge Rs. 100/- for teaching post and Rs. 60/- for non-teaching post as application fee. SC/ST/PWD/Women candidates are exempted from the application fee. The rates was fixed approximately 15 years back. Therefore, it is proposed to enhance the application fee to Rs. 1000/- for teaching post and Rs. 750/- for non-teaching post. There will be no fee for SC/ST/PWD/Women candidates.

HON'BLE MEMBERS MAY KINDLY DELIBERATE AND RECOMMEND THE SAME TO BOGS FOR APPROVAL.