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फाइनेंस कमेटी की 45वीं बैठक

45th Meeting of Finance Committee

दिनांक: 13 फ़रवरी 2020

Date: 13 Februry 2020

स्थान: नितर, चण्डीगढ़

Venue: NITTTTR, Chandigarh

मिनट्स ऑफ़ द् मीटिंग



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research

Sector 26, Chandigarh

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

सेक्टर 26, चंडीगढ़ 160 019

MINUTES OF 45TH MEETING OF FINANCE COMMITTEE HELD ON 13.2.2020 AT 2:00 PM IN THE BOARD ROOM OF NITTTR, CHANDIGARH

The following members were present:

1.	Shri Jagdish Rai Singal Chairman Board of Governors NITTTR, Sector 26 Chandigarh 160 019	Chairman
2.	Shri Madhu Ranjan Kumar Joint Secretary (DL, BP & A) (Through Video Conference) Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan, New Delhi	Member
3.	Shri KK Kataria Director Technical Education, Haryana Bays No. 7-12, Sector 4 Panchkula	Member
4.	Prof SS Pattnaik Director NITTTR, Sector 26 Chandigarh	Member-Secretary

Leave of absence granted to the following member:

1.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) Department of Higher Education Ministry of Human Resource Development Government of India Shastri Bhawan New Delhi	Member
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ITEM NO. F.45.0 WELCOMING THE CHAIRMAN AND MEMBERS

At the outset, Prof SS Pattnaik, Director of the Institute and Member Secretary of the Finance Committee extended a hearty welcome to the Hon'ble Chairman and esteemed Members of Finance Committee. He also expressed his gratitude to the esteemed members, who were physically present and participated through video conference for their valuable time and support. The Member Secretary requested to the Hon'ble Chairman, Shri Jagdish Rai Singal to chair the meeting of the Finance Committee and formally deliver introductory address. The Hon'ble Chairman, after welcoming the Members in his introductory address reiterated the support of the Finance Committee for the cause of the institute. After the introductory address, Hon'ble Chairman permitted the Member Secretary to take up the agendas item-wise.

The following agenda items were considered, discussed and decisions were taken as listed below:

A. PREVIOUS MEETINGS**ITEM NO. F.45.1 TO CONFIRM THE MINUTES OF THE 44th MEETING OF THE FINANCE COMMITTEE HELD ON 11.11.2019 at NITTTR, CHANDIGARH**

No comments were received from any members, hence, the minutes of the 44th meeting of the Finance Committee held on 11.11.2020 at NITTTR Chandigarh were recorded as confirmed.

[ACTION: FIA/ACO]

ITEM NO. F.45.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

**F.41.2/ TO CONSIDER AND APPROVE THE INVESTMENT
F.40.2/ OF GPF IN GOVERNMENT SECURITIES
F.37.2.1**

The Accounts Officer of the institute informed that the institute has already invested ₹ 1,13,60,770/- in government security through UTI.

[ACTION: ACO]

F.41.4.4 CONSTRUCTION OF NEW HOUSES AT SECTOR 42 CHANDIGARH

The institute received the letter No. 738/Arch-2020/1037 dated 31.01.2020 from the office of the Chief Architect, Dept. of Urban Planning, Chandigarh asking this institute to deposit ₹ 7,49,140/- (departmental charges of 1st stage of the project @ 0.06 of the total amount of 12,48,56,700/-). Now the amount asked for shall be deposited for further action.

ACTION: [ACO/Estate Officer]

F.44.3.2 CONSIDER AND APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2019-20 AND BUDGET ESTIMATES FOR THE YEAR 2020-21

Noted.

[ACTION: ACO/FIA]

F.44.3.3 CONSIDER AND APPROVE THE REVISED RATES FOR SERVING TEA/COFFEE/SNACKS ETC. TO THE PARTICIPANTS OF VARIOUS PROGRAMMES OF THE INSTITUTE

Noted.

[ACTION: FIA/ACO]

F.44.3.4 CONSIDER AND APPROVE TO WRITE OFF LOST ITEMS AMOUNTING TO ₹ 12,895/- OF RURAL DEVELOPMENT DEPT.

Noted.

[ACTION: FIA/ACO]

F.44.3.5 CONSIDER AND APPROVE TO WRITE OFF LOST LIBRARY BOOKS AMOUNTING TO Rs. 12,150.82

Noted.

[ACTION: FIA/ACO]

F.44.3.6 TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE OF THE INSTITUTE COUNSELS

Noted the action. However, the institute was advised to engage Counsellors/Advocates from the panel approved by the Govt. For the fee, the institute was advised to map the fee as per the rate declared by the Ministry of Law, Govt of India.

[ACTION: FIA/ACO]

F.44.3.7 TO CONSIDER AND ENHANCE THE DELEGATION OF POWERS OF DIRECTOR AND HEADS OF DEPARTMENT/ESTATE OFFICER

Noted.

[ACTION: FIA/ACO]

B. ITEM NO. F.45.3: ITEMS FOR CONSIDERTION AND APPROVAL**ITEM No. F.45.3.1 CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 13.2.2020**

The institute presented the status report on the progress of capital and revenue expenditure upto 13.2.2020. The esteemed members took note of the same. The Members observed that salary, pension etc are basic requirements. The Members showed their concerns over the non-release of grant by the Ministry. The Joint Secretary clarified the status and assured to support to the extent whatever best possible. The institute was advised to enhance IRG oriented activities. The same was recommended to BOGs for approval.

[ACTION: All HODs & Deans]

ITEM No. F.45.3.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLUTE OR UNSERVICEABLE

The Members accepted the proposal of the institute and recommended to the BOGs for approval.

[ACTION: ACO]

ITEM No. F.45.3.3 TO CONSIDER AND APPROVE TA/DA RULES FOR THE PROJECT STAFF WORKING UNDER UNNAT BHARAT ABHIYAN PROJECT AND ALSO APPLICABLE TO CONTRACTUAL STAFF WORKING AT THIS INSTITUTE

The Members after deliberations accepted the proposal and recommended to BOGs for approval. However, the institute was advised to ensure that it is mapped as per 7th CPC.

[ACTION: ACO/FIA]

ITEM No. F.45.3.4 TO CONSIDER THE STAFF TRAINING PROGRAMME TO ACQUIRE DESIRED KNOWLEDGE AND SKILLS AND ENHANCE THEIR EFFICIENCY

The Members accepted the proposal and recommended to BOGs for approval. The maximum ceiling is ₹ 10 lakh per year subject to the availability of funds under IRG.

[ACTION: FIA]

ITEM No. F.45.3.5 TO CONSIDER AND APPROVE THE EX-GRATIA PAYMENT OF 10% OF EMPLOYER CONTRIBUTION TO THOSE WHO OPTED TO COME OVER TO NPS FROM CPF

The Members accepted the proposal and recommended to BOGs for approval.

[ACTION: ACO/FIA]

ITEM No. F.45.3.6 TO CONSIDER PAYMENT OF INTEREST ON DELAYED DEPOSIT OF NPS FOR THE PERIOD APRIL 2011 TO JANUARY, 2012

The Members accepted the proposal and recommended to BOGs for approval. However, the interest to be paid should be the same that was earned by the institute against the said amount.

[ACTION: ACO/FIA]

ITEM No. F.45.3.7 TO CONSIDER PAYMENT OF INSTITUTE SHARE AND INTEREST ON DELAYED PAYMENT OF INSTITUTE SHARE IN RESPECT OF CPF BENEFICIARIES FOR THE PERIOD 01-01-2006 TO 31-03-2009 - ARREARS OF SIXTH PAY COMMISSION

The Members accepted the proposal and recommended to BOGs for approval. However, the interest to be paid should be the same that was earned by the institute against the said amount.

[ACTION: ACO/FIA]

TABLE AGENDA

ITEM No. F.45.4.1 TO CONSIDER EMPANELMENT OF LABORATORIES/CENTRES FOR INSTITUTE EMPLOYEE AND THEIR FAMILIES FOR LAB. TESTS

Accepted and recommended the same to BOGs for approval.

[ACTION: FIA/ACO]

The meeting ended with thanks to the Chair.


 (SS PATTNAIK)
 Member-Secretary


 (JAGDISH RAI SINGAL)
 Chairman