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NATIONAL INSTITUTE OF

TECHNICAL TEACHERS' TRAINING & RESEARCH

An ISO-9001:2008 Certified Institute

(Ministry of Human Resource Development, Govt of India)

SECTOR 26, CHANDIGARH 160 019

संदर्भ : एनआईटीटीआर/पी/

Ref: NITTTR/RD/

दिनांक :

Dated :

Subject: Annual Workshops for Preparation of Operational Plan for the year 2014-15 and Review of work done during 2013-14 under the Scheme of Community Development Through Polytechnics (CDTP)

Dear Sir,

It is brought to your kind notice that the Annual Workshops for Preparation of Operational Plan for the year 2014-15 and Review of work done during 2013-14 under the Scheme of Community Development Through Polytechnics (CDTP) have been scheduled during March, 2014. Schedule of the workshops is as shown below:

		Dates	Time	Venue
Rajasthan		04 March, 2014	10:00 a.m. onwards	Govt Polytechnic College, Bikaner
Punjab and Jammu & Kashmir		12 March, 2014	10:30 a.m. onwards	Conference Room NITTTR Chandigarh
Haryana, H.P, Delhi and Chandigarh		14 March, 2014	10:30 a.m. onwards	Conference Room NITTTR Chandigarh
Uttar Pradesh	Western & Bundelkhand Zone	20 March, 2014	10:00 a.m. onwards	Govt Polytechnic, Kanpur
	Eastern and Central Zone	21 March, 2014		
Uttarakhand		25 March, 2014	10:00 a.m. onwards	Govt Polytechnic, Pithoowala, Dehradun

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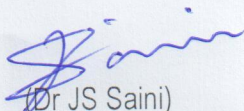


You are therefore requested to kindly make it convenient to attend the Workshop planned for your State as mentioned above, as the Operational Plan for the year 2014-15 shall be prepared and the work done by each institution under the CDTP Scheme during the year 2013-14 shall also be reviewed during the Annual Workshop. Should it be difficult for your goodself to attend this workshop due to your pre-engagements, I request you to kindly depute some senior official from your office for attending the workshop for reviewing the activities of CDTP Scheme and for providing the policy directives of the State.

You are further requested to **kindly depute the Principals along with Internal Coordinators and/or senior faculty** of the Polytechnics implementing the Scheme of Community Development Through Polytechnics in your state to attend this workshop on the date and place mentioned above. Principals along with Internal Coordinators or any other Community Polytechnic functionaries attending the review workshop should draw TA/DA from the funds provided to them by the MHRD, GOI under the CDTP Scheme. NITTTR would however provide working lunch as per institute rules.

Looking forward to your favourable early action on the subject.

Thanking you,  
Yours sincerely,



(Dr JS Saini)  
Professor and Head

Encl: As above.