

National Institute of Technical Teachers 'Training & Research, Chandigarh

COUNSELING OF CANDIDATES FOR ADMISSION TO
ME (Regular) Programmes-2018 on 27 July, 2018 (Friday)

All the eligible candidates are requested to be present at 1:45 PM for the counseling on Tuesday, 27.07.2018 at the institute as per detail given below:

ME Programmes	Name of the Building	Room No.
ME Mechanical Engineering (Manufacturing Technology)	Homi Bhabha Academic Block	204
ME Civil Engineering (Construction Technology & Mgt.)	Homi Bhabha Academic Block	215
ME Computer Science & Engineering	Homi Bhabha Academic Block	Academic Cell
ME Electrical Engineering (Instrumentation & Control)	Homi Bhabha Academic Block	203
ME Electronics & Communication Engineering	Homi Bhabha Academic Block	201

Counseling will begin at 2.00 PM. All ME coordinators along with one of their senior faculty will be present in the respective rooms/Conference Hall as above. Detail regarding number of seats, reservation etc. is given along with list of eligible candidates to be made available at the time of counseling.

Candidates will be called for counseling one by one as per qualifying score and **mark their attendance** on the list of Qualified/eligible candidates with the respective ME Coordinators. Candidates will show all the original certificates to respective ME Coordinators. Respective ME Coordinator will once again verify the qualifying score as per admission criteria given in our Prospectus-2018 (based on aggregate% of marks obtained in all eight semesters/4 years of qualifying examination x 0.4+ years of experience in case of sponsored teachers and working professionals; GATE score or OCET weightage in case of fresh graduates). In case of any doubt in the documents especially in experience certificates, the institute reserves the **Right to Reject or verify** from their employers. In the absence of producing original documents at the time of counseling, the candidate will forfeit the claim for admission and the seat will be offered to the next candidate as per rank of the merit list.

After checking/verification and getting clearance from the respective ME Coordinators, candidates will be directed to deposit Original Certificates (Xth certificate, Degree certificate, DMCs, Migration certificate, Experience certificates, SC/ST/OBC certificate (if any) (an affidavit from Executive Magistrate in respect of OBC certificate), NOC/Sponsorship from the employer for onward submission to Panjab University for verification. These documents will be submitted in the Academic Cell and the selected candidates will be issued admission letter (provisional subject to approval by the Director of the institute and Panjab University, Chandigarh). Candidates will then be directed to deposit requisite fee with institute Cashier on 27.07.2018 but not later than 30.07.2018 upto 3.00 PM at the Cash Counter preferably through credit or debit card. In case any candidate fails to deposit the fee upto 30.07.2018 by 3.00 PM, his/her admission will be treated as cancelled and the seat will be offered to the next candidate as per next qualifying WAITING list prepared on the day of counseling. Only those candidates who submit photocopy of receipt of requisite fee by 30.07.2018 upto 3:00 PM shall be registered for the respective ME (Regular) Programmes-2018. Classes will begin from 27 July, 2018, for newly admitted candidates.


(Dr. S.K. Dhameja)
Dean, Academics & Int'l Affairs

CC:

1. PA to Director for kind information of Director.
2. All ME Coordinators with a request to kindly join counseling with one of their faculty member for verifying the merit & admitting the candidates to their respective ME (Regular) programmes.
3. Chairman, Hostel & Mess Management with a request to instruct the canteen contractor to keep ready Snacks/Cold drinks/tea etc by seeing the response of students on 27.07.2018 (the date of counseling) and to guide the students for hostels.
4. Estate Officer, Security with a request to instruct the Chowkidars to allow the candidates and their guardian for attending the counseling an ensure smooth parking of vehicles on that day and to book the Conference Hall for the day.
5. Accounts Officer with a request to depute cashier and other official to collect Fee from ME candidates on 27.07.2018 and issue the official receipt.