

Typing Skill Test for Lower Division Clerk in English on 23.03.2019 (Saturday) at NITTTR, Sector 26, Chandigarh

First Batch : General Category Candidates : 40; (Merit Rank from 1 to 40)
Second Batch : General Category Candidates : 31; (Merit Rank from 41 to 71)
Third Batch : (i) OBC Category Candidates : 30; (Merit Rank from 1 to 30)
(ii) SC Category Candidates : 10; (Merit Rank from 1 to 10)

Timings :

First Batch : 11.00 AM onwards
Second Batch : 12.00 AM onwards
Third Batch : 01.00 PM onwards

General Instructions :

- The short listed candidates are requested to report at NITTTR Auditorium on 23rd March 2019 at least one hour before the start of the typing skill test as per the batch wise schedule mentioned above.
- Candidate must bring the copy of e-Admit Card downloaded at the time of Written test held on 24.02.2019 and he/she must carry any Govt. approved Photo Identity Proof (in original) during the Typing Skill Test.
- Candidate's admission to Typing Skill Test is provisional only. The mere appearing in the test and clearing the same does not in any way entitle the candidate for appointment to the post applied for. Appointment to the post is subject to fulfilment of prescribed qualification, experience and verification of documents.
- Candidate shall put his/her signature on the Attendance Sheet.
- Mobile phones or any type of high-tech gadgets, pen drives etc. are not allowed in the examination hall. A candidate found holding above gadgets will be disqualified.
- No outsider will be allowed in the premises during the conduct of the skill test.
- Pin-drop silence is required at the time of typing.
- Candidates will be provided with a computer, a keyboard and a mouse.
- Candidates shall test the computer machine for its use, before typing the given para.
- English Type Test (FONT : Times New Roman)
 - Typing @ 30 wpm for 450 words : 15 Minutes
 - Break (save as file name: Roll Number) : 1 Minute
 - Taking print outs of typed para
- 8% Errors/mistakes only are allowed for eligibility.
- Before the typing, the invigilators will announce 'START'. Only then the candidates will start typing the given para on the computer. After the typing time is over, the invigilator will announce 'STOP' and immediately, print out of typed will be taken from the candidates. No more time will be allowed after announcement of the word, 'STOP'.
- Collection of print outs (signed by the candidate and invigilator) before allowing the candidates to leave the venue.

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