

ITEM No.B.6.1 TO CONFIRM THE MINUTES OF THE 5TH MEETING OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH HELD ON 21-07-2006 AND TO REPORT ACTION TAKEN THEREON.

- a) The minutes of the 5th meeting of the Board of Governors of the institute held on 21-07-2006 were circulated amongst all of its members vide Institute letter No. NITTTR/Board/5th-Minutes/22169-181 dated 31-07-2006 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure-1 at Page No. 10-17** for perusal. Since no comments have been received from any of the members, the same may be confirmed as recorded.
- b) The following items have been noted:

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| Item No. B.5.1(a) | Confirmation of minutes of 4 th meeting of BOGs of the Institute. |
| Item No.B.5.1(c) against Item No.B.4.4.1 | Approval of Annual Report for the year 2004-05 |
| Item No. B.5.2 Items for Report | |
| Item No.B.5.2.1 | Re-Constitution of Academic Council of the Institute. |
| Item No.B.5.2.2 | Permanent Imprest in favour of Shri Raj Paul, Despatch Clerk and Shri RS Verrma, Sr. Technical Assistant. |
| Item No.B.5.2.3 | Retirements/Deaths occurred during the period 01-12-2005 to 26-6-2006. |
| Item No.B.5.2.4 | Resignation tendered and accepted during the period 01-12-2005 to 26-6-2006. |
| Item No.B.5.2.5 | Allowing Institute employees to continue in service until superannuation. |

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| IV | Enclosure to Item No. B.6.3.1 | Attached at the end of the Agenda. |
| V | Enclosure to Item No.B.6.3.2 | |
| VI | Enclosure to Item No.B.6.3.3 | |

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH
SECTOR 26, CHANDIGARH – 160 019

AGENDA FOR THE SIXTH MEETING OF THE BOARD OF GOVERNORS TO BE
HELD ON 13-10-2006 AT 2.30 P.M. IN THE BOARD ROOM OF THE INSTITUTE

C O N T E N T S

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| Item No. B.5.3.1 | Termination of services of Mrs Amrit Kaur, Junior System Programmer in a disciplinary case against her. |
| Item No. B.5.3.2 | Appointments made during the period 01-12-2005 to 26-06-2006. |
| Item No. B.5.3.3 | Completion of probation period of Professor (Dr) SS Pattnaik, ETV Department |
| Item No.B.5.4 Items for Consideration | |
| Item No. B.5.4.1 | Approval of minutes of the 5 th meeting of Finance Committee. |
| Item No. B.5.4.3 | Amendment in the Recruitment Rules regarding promotions to the posts of UDC, Assistant, Superintendent and Section Officer. |

ITEM No. B.5.1 (c)

AGAINST

ITEM No.B.4.1 TO CONSIDER AUDIT AND INSPECTION REPORT ON THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2003-04 – PUDA COURT CASE.

B - PUDA CASE

The PUDA Court case is still pending in the court. However, the brief history and current status of the case is given in **Annexure-II at page No.18-25.**

ITEM No.B.5.1 (c)

AGAINST ITEM No.B.2.2 TO APPROVE THE ACTION INITIATED BY THE INSTITUTE REGARDING THE POST-GRADUATE PROGRAMME – DEEMED UNIVERSITY STATUS.

The proposal of the institute for acquiring deemed university status/status of the central institute was included in the Vision Document submitted to the Ministry of

Human Resource Development. Follow up action to achieve the deemed university status is being initiated at the institute level.

ITEM No.B.5.2

AGAINST

ITEM No.B.5.2.6 INITIATION OF DISCIPLINARY PROCEEDINGS AGAINST PROFESSOR R SUBRAMANIAN, FORMERLY PROFESSOR & HEAD, CIVIL ENGINEERING DEPARTMENT.

Enquiry report against Professor R. Subramanian is still awaited from the Enquiry Officer. In the meantime Professor R. Subramanian has challenged the initiation of disciplinary proceedings against him in the Hon'ble High Court of Punjab and Haryana at Chandigarh vide CWP No. 11023 of 2006. The notice of motion has been received and the petition has been fixed for hearing on 16-11-2006. Professor R. Subramanian has also prayed in the said CWP for release of his retirement benefits viz: DCRG and Leave Encashment, which are lying with-held.

ITEM No.B.5.4

AGAINST

ITEM No.B.5.4.2 TO CONSIDER FILLING UP OF VARIOUS VACANT SENIOR TECHNICAL NON-TEACHING GROUP 'A' POSTS IN THE INSTITUTE.

The institute has constituted a committee to review and update of nomenclature and qualifications prescribed for various senior technical Non-Teaching Group-A posts. After finalization of the review, in consultation with MHRD, New Delhi, the process for filling up of vacant posts will be initiated. The institute may, however, be allowed to fill up all the vacant faculty posts even during the tenure of Acting Director who is duly appointed by the Government of India, MHRD as it will not be in the institute's interest to keep these posts vacant until regular Director is appointed/ joins. It may also be submitted that in the sister institutions at Bhopal, Kolkata and Chennai, where also the Acting Directors are working no such condition has been imposed for recruitment against vacant faculty posts. Since selection of Regular Director takes considerable time and the number of vacant faculty posts is very high therefore it may not be possible to run the academic

work of the institute smoothly without filling up the vacant posts at the earliest possible.

ITEM No. B.6.2 ITEMS FOR REPORT

The following items are reported to the Board of Governors for information:

ITEM No. B.6.2.1 **TO REPORT REGARDING CONFIRMATIONS
MADE DURING THE PERIOD 01-07-2006 TO 30-09-
2006.**

The following employees of the institute have been confirmed during the period 01-07-2006 to 30-09-2006.

| Sr. No | Name & Designation and Department | Date of joining | Date of completion of probation |
|--------|---|-----------------|---------------------------------|
| 01. | Mrs Ekta Bhullar, Lecturer, Computer Science Deptt. | 17.05.2000 | 16.05.2002(AN) |
| 02. | Mrs Shano Solanki, Lecturer, Computer Science Department | 05.06.2000 | 04.06.2002(AN) |
| 03. | Shri Amit Deogar, Lecturer, Computer Science Deptt. | 14.02.2001 | 13.02.2003(AN) |
| 04. | Mrs Maitreyee Dutta, System Programmer, Computer Science Department | 04.06.2002 | 03.06.2003(AN) |
| 05. | Mrs Sapna, LDC | 20.03.2001 | 19.03.2002 |
| 06. | Mrs Rita Singh, LDC | 16.05.2001 | 31.07.2002 |
| 07. | Shri Rakesh Kapoor, Mali | 02.03.2001 | 19.09.2002 |
| 08. | Shri Ram Kewal, Mazdoor | 04.05.2001 | 03.05.2002 |

| | | | |
|-----|----------------------------------|------------|------------|
| 09. | Shri Karan Singh, Chowkidar | 11.12.2001 | 11.12.2002 |
| 10. | Shri Rajeshwar Rai, Chowkidar | 12.12.2001 | 11.12.2002 |
| 11. | Shri Umesh Kapoor, Chowkidar | 12.12.2001 | 11.12.2002 |
| 12. | Shri Kali Ram, Chowkidar | 13.12.2001 | 12.12.2002 |
| 13. | Shri Raj Kumar, Chowkidar | 14.12.2001 | 11.12.2002 |

ITEM No.B.6.2.2

**TO REPORT REGARDING SUPERANNUATIONS/
VOLUNTARY RETIREMENT OCCURRED DURING
THE PERIOD 01-07-2006 TO 30-09-2006.**

The following retirements/voluntary retirement have occurred during the period
01.07.2006 to 30.09.2006

| Sr. No. | Name & Designation S/Shri/Mrs/Ms | Date of event | Remarks |
|---------|-------------------------------------|---------------|----------------------|
| 01 | Omkar Singh, Head Chowkidar | 30.08.2006 | Superannuated |
| 02. | Mamu Ram Goyal, Lab.Attendant | 30.08.2006 | Superannuated |
| 03. | Param Singh, Head Sweeper | 01.09.2006 | Voluntary Retirement |

ITEM No. B.6.2.3

**TO REPORT REGARDING GRANT OF TWO
ADVANCE INCREMENTS TO THE NEWLY
RECRUITED LECTURERS ON ACCOUNT OF
THEIR POSSESSING ME/M.TECH
QUALIFICATION.**

The following newly recruited lecturers have been allowed two advance increments from the date of their joining, in the pay scale of Rs 8000-275-13500, on account of their possessing ME/M.Tech qualifications at the time of their

recruitment (UO No. 9 dated 25-8-2006) as per terms and conditions of service of teachers notified by the AICTE vide No.F.1-65/CD NEC/98-99 dated 15-3-2000.

| Sr.No. | Name | Post on which recruited | Date of Joining |
|--------|-------------------|---|-----------------|
| 1. | Mrs Kanika Sharma | Lecturer, Electronics & Communication Engg. | 17-11-2004 (FN) |
| 2. | Ms Ritula Thakur | Lecturer, Electrical Engg. Department | 31-05-2006 (FN) |
| 3. | Shri Amit Goyal | Lecturer, Rural Dev. | 05-06-2006 (FN) |

ITEM No. B.6.2.4 TO REPORT REGARDING ALLOWING INSTITUTE EMPLOYEES TO CONTINUE IN SERVICE UNTIL SUPERANNUATION.

On the recommendations of the Screening Committee of the Institute, the following institute employees have been allowed to continue in service until superannuation, subject to review:

| Sr.No. | Name of Employee Sarvshri/Mrs/Ms | Date of completion of 55 years of age |
|--------|----------------------------------|---------------------------------------|
| 1. | VK Sawhney, Assistant | 20-05-2006 |
| 2. | Nanak Chand, Driver | 10-04-2006 |

ITEM No. B.6.2.5 PERMANENT IMPREST

In order to meet with the day to day expenses for purchase of consumable items for the maintenance of laboratories and to conduct short term courses, permanent imprest of Rs 500/- has been sanctioned by the Director in favour of Dr BC Chowdhary, Assistant Professor, Applied Science Department.

ITEM No. B.6.2.6 RE-CONSTITUTION OF THE ACADEMIC COUNCIL OF THE INSTITUTE

In exercise of the powers vested in him, the Director in terms of Rule 13 of the Rules and Regulations of NITTTR, Chandigarh Society, has re-constituted the Academic Council of the institute as given in Annexure-III placed at Page No. 26.

ITEM No.B.6.2.7 RELIEVING OF Dr OP BAJPAI, EX-DIRECTOR AND JOINING OF Dr SC LAROIYA, AS ACTING DIRECTOR.

In pursuance of the acceptance of resignation of Dr OP Bajpai from the post of Director, he was relieved of his duties on 17-8-2006 and Dr SC Laroia has taken over as Acting Director of the institute as per directions of the MHRD received vide their letter No. F.7-6/2006 TS.4 dated 28th July 2006.

ITEM No. B.6.2.8 TO REPORT ABOUT COMPLETION OF PROBATION PERIOD OF INSTITUTE EMPLOYEES.

The Director of the institute has approved the successful completion of probation period of the following institute employees against the posts and from the dates indicated against each:

| Sr. No. | Name and Designation | Date of Joining | Date of completion of Probation |
|---------|------------------------|-----------------|---------------------------------|
| 1. | Mrs Sapna, LDC | 20-03-2001 | 19-03-2002 |
| 2. | Mrs Rita Singh, LDC | 16-05-2001 | 31-07-2002 |
| 3. | Sh.Rakesh Kapoor, Mali | 20-03-2001 | 19-09-2002 |
| 4. | Sh. Ram Kewal, Mazdoor | 04-05-2001 | 03-05-2002 |

| | | | |
|----|---------------------------------|------------|------------|
| 5. | Sh. Karan Singh, Chowkidar | 11-12-2001 | 11-12-2002 |
| 6. | Sh. Rajeshwar Rai, Chowkidar | 12-12-2001 | 11-12-2002 |
| 7. | Sh. Umesh Kapoor, Chowkidar | 12-12-2001 | 11-12-2002 |
| 8. | Sh. Kali Ram Chowkidar | 13-12-2001 | 12-12-2002 |
| 9. | Sh. Raj Kumar, Chowkidar | 13-12-2001 | 11-12-2002 |

ITEM No.B.6.3 ITEMS FOR CONSIDERATION

ITEM No.B.6.3.1 TO APPROVE THE MINUTES OF THE SIXTH MEETING OF FINANCE COMMITTEE HELD ON 13-10-2006.

The 6th meeting of Finance Committee is scheduled to be held on 13-10-2006. Agenda papers for this meeting are attached as **Annexure-IV**. The minutes of the meeting will be circulated amongst Board members at the time of the meeting for consideration and approval.

ITEM No.B.6.3.2 TO APPROVE THE MINUTES OF THE THIRD MEETING OF ACADEMIC COUNCIL HELD ON 12-10-2006.

The third meeting of the Academic Council of the Institute will be held on October 12, 2006. The agenda papers for this meeting are attached as **Annexure-V**. The minutes of the meeting will be placed before the Board at the time of the meeting for consideration and approval.

BOARD OF GOVERNORS MAY CONSIDER AND APPROVE THE MINUTES OF THE MEETING OF ACADEMIC COUNCIL.

ITEM No.B.6.3.3 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2005-06.

The Annual Report of the Institute for the year 2005-06 is enclosed as **Annexure-VI** for consideration and approval. This report, however, does not contain the certified copies of the Annual Accounts, Utilization Certificate and the Audit Certificate because the same have not yet been received from the Principal Accountant General (Audit) Punjab & UT Chandigarh though audit of the institute accounts has already been done and completed on 04-08-2006. The matter is being pursued vigorously with the Audit Office for expeditious action. These documents will be placed before the Board of Governors at the time of the meeting if received from the Audit Office by the time of the meeting, otherwise the same will be inserted in the Annual Report on receipt of the same from the Audit Office but before sending the Annual Report to the Ministry of Human Resource Development.

THE BOARD MAY CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2005-06.