

शासक मंडल की 46 वीं बैठक के लिए एजेंडा

Agenda for 46th Meeting of Board of Governors

दिनांक: 12 जुलाई 2019 08:30 PM

स्थान: चंडीगढ़



National Institute of Technical Teachers Training and Research

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research
Sector 26, Chandigarh

AGENDA ITEMS FOR 46th MEETING OF THE BOARD OF GOVERNORS TO
BE HELD ON 12.07.2019 AT CHANDIGARH.

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सेक्टर 26, चंडीगढ़ 160019

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING & RESEARCH,
SECTOR-26, CHANDIGARH

AGENDA FOR THE
46th MEETING OF THE BOARD OF GOVERNORS TO BE HELD ON
12.07.2019 AT NITTTR, CHANDIGARH

46.0 Welcoming the Chairman and the Members

Previous Meetings

ITEM NO. B.46.1 TO CONFIRM THE MINUTES OF THE 44th & 45th (Special) MEETING OF THE BOARD OF GOVERNORS HELD ON 29.03.2019 AND 17.05.2019 RESPECTIVELY

The minutes of the 44th and 45th (Special) meetings of the Board of Governors of the Institute held on 29.03.2019 at NITTTR, Chandigarh and on 17.05.2019 at New Delhi were circulated amongst all the members vide Institute letter No. NITTTR/Board/928-37 dated 15.04.2019, letter No. NITTTR/BOGs /45th / Minutes/1955-65 dated 04.06.2019 and revised minutes of 45th (Special) meeting of Board of Governors vide Letter no. NITTTR/BOGs/45th / 2471-2481 dated 18.06.2019 respectively for their information and comments. Copy of the minutes of above said meetings enclosed as **Annexure-I (page Nos. 1 to 12) and Annexure-II (Page Nos. 13 to 17)**. No comments have been received from any members. Approval of Ministry of Human Resource Development, Govt of India has already been received vide letter No. F.No.7-4/2019-TS.IV dated 06th May 2019 & vide letter No. F.No. 7-5/2019-TS.IV dated 13th June, 2019. Hence, the same may be accepted as confirmed.

(For Consideration & Confirmation)

ITEM NO. B.46.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 44th MEETING OF THE BOARD OF GOVERNORS HELD ON 29.03.2019

S. No.	Item	Action Taken
ITEM NO. B.44.1	TO CONFIRM THE MINUTES OF THE 43 rd MEETING OF THE BOARD OF GOVERNORS HELD ON 03.12.2018 AT SHASTRI BHAWAN, NEW DELHI. As no comments were received from any members, the minutes of the 43 rd meeting of the Board of Governors held on 03.12.2018 at Shastri Bhawan, New Delhi were recorded as confirmed. Approval of Ministry of Human Resource Development, Govt of India has already been received vide	Noted

	letter No. F.No.7-22/2018-TS.IV dated 18 December, 2018.	
ITEM NO. B.44.2 & B.45.1.	<p>TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 43rd MEETING OF THE BOARD OF GOVERNORS HELD ON 03.12.2018 AT SHASTRI BHAWAN, NEW DELHI</p> <p>ITEM NO. B.43.3.1/ B.42.2/B.39.2 and B.36.5.8</p> <p>CASE AGAINST Ms KANIKA SHARMA, ASSISTANT PROFESSOR, NITTTR, CHANDIGARH</p> <p>The Members advised the institute to send the communication received from the Ministry to the CVO of the institute to comply with the instructions of the ministry.</p>	<p>Inquiry case was presented before BOGs in its 45th special meeting of BOGs held on 17.05.2019. MHRD vide letter F.No.7-4/2019-TS.IV dated 13th June, 2019 has sent revised minutes of the 45th (Special) meeting of Board of Governors and confirmed the same Annexure- III (Page No.13 to 17)</p> <p>The same has been sent to CVO vide letter No. NITTTR/BOGs/45th /2783, dated 26.06.2019 for his further action as Annexure - IV (Page No.18)</p>
ITEM NO. B.41.3.1	<p>STOPPAGE OF INCREMENTS OF FACULTY MEMBERS WHO HAVE NOT COMPLETED THEIR Ph.D WITHIN A PERIOD OF 7 YEARS</p> <p>The Members advised the institute to wait till the decision of Hon'ble Court is received. The institute was further advised to file the reply through the Advocate of the institute.</p>	<p>The reply is to be filed by the counsel in the Hon'ble Court before the next date of hearing. One of the petitioner Dr. S.K.Gupta has awarded with PhD Degree. His request for continuation of increment is attached as Annexure-V (Page No.19 to 20)</p>

<p>ITEM NO. B.41.3.2</p>	<p>TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PhD</p> <p>The issue was discussed and after deliberation, it was agreed to send the details to Prof Sachin Maheshwari, the esteemed Member to look into the matter and the comments received from Prof Maheshwari will be put up to the Hon'ble Chairman, BOGs for consideration and approval.</p>	<p>Complete details sent to Prof. Sachin Meheswari vide letter no. NITTTR/ Admn/E-1/C-11/2019/ 2369, dated 17.6.2019. comments are awaited. Annexure- VI (Page No.21)</p>
<p>ITEM NO. B.43.2/ B.41.3.3</p>	<p>CRITERIA TO BE CONSIDERED FOR CAS FOR THOSE FACULTY MEMBERS ELIGIBLE FOR PROMOTION PRIOR TO THE APPROVAL OF PRESENT CRITERIA AS PER AGENDA ITEM NO. B.41.3.2</p> <p>The issue was discussed and after deliberation, it was agreed to send the details to Prof Sachin Maheshwari, the esteemed Member to look into the matter and the comments received from Prof Maheshwari will be put up to the Hon'ble Chairman, BOGs for consideration and approval.</p>	<p>Complete details sent to Prof. Sachin Meheswari vide letter no. NITTTR/ Admn/E-1/C-11/2019/ 2369, dated 17.6.2019. comments are awaited. Annexure- VII (Page No. 21)</p>
<p>ITEM NO. B.41.3.7</p>	<p>TO CONSIDER AND APPROVE ADVERTISING THE POST OF PROFESSOR ETV DEPARTMENT [LIEN VACANCY] AND SENIOR PRODUCER IN ETV DEPARTMENT</p> <p>The esteem members noted the action taken by the institute and advised the institute to float the advertisement after getting clearance from the Election Commission.</p>	<p>The institute has floated the advertisement vide Advertisement No. 158/2019 & 166/2019. (Annexure- VIII (Page Nos. 22 to 23))</p>

ITEM NO.
B 43.4.5

**EXEMPTION TO DEANS FOR ATTENDING
CONFERENCE/TRAINING PROGRAMS
AT NATIONAL & INTERNATIONAL LEVEL
UNDER PROFESSIONAL DEVELOPMENT
ALLOWANCE**

The action taken by the institute was noted. However, the institute was advised to sponsor the faculty members including Dean/Director to any conference/seminar/training programme etc. held abroad provided the concerned faculty member/Dean/Director has an invitation to present the accepted paper/to chair or co-chair a session/to deliver invited talks/to conduct workshop/to conduct a technical session. Under no circumstances, any faculty member/Dean/Director be sponsored to be a listener in any of the conferences/seminars/special lecture session/ training programmes etc. held in India or outside India.

The following criteria shall be followed for sponsoring under CPDA:

The conference/seminar/training programme etc. is organized by a reputed professional societies like IEEE, ASME, ASCE etc.

Or

Must have at least one SCI/Thomson Journal paper accepted/ published in that year

Or

A faculty member must have sponsored project from external agency costing at least ₹10 lakhs

Or

Must have earned consultancy amounting to ₹ 5 lakhs or more in the preceding year. If the consultancy is carried out jointly, then the value should be of 8 lakhs or more.

Or

The institute select the training programme for the benefit of the system.

The institute will follow these norms for sponsoring faculty including Dean/Director under CDPA with immediate effect and all previous criteria for sponsoring under CPDA shall be superseded.

Office Order No. 71 dated 03.06.2019 has been issued in this regard.
Annexure- IX (Page No. 24)

<p>ITEM NO. B 44.3.2/ B 43.4.1</p>	<p>APPROVAL OF MERIT LIST OF THE CANDIDATES SELECTED FOR THE POSTS OF PROFESSORS IN VARIOUS DEPARTMENT OF NITTTR, CHANDIGARH AS RECOMMENDED BY THE SELECTION COMMITTEE</p> <p>Acceptance of joining report of the following six professors were ratified by the Hon'ble Members:</p> <ol style="list-style-type: none"> 1. Prof Maitreyee Dutta in Information Management and Coordination (IMCO) 2. Prof Lini Mathew in Electrical Engineering 3. Prof Rajesh Mehra in Curriculum Development Centre 4. Prof Amod Kumar in Electronics and Communication Engineering 5. Prof Srinivasa KG in Information Management and Coordination (IMCO) 6. Prof SS Gill in Information Management and Coordination (IMCO) <p>The proposal of the institute on applicability of Clause 1.4(f) of AICTE Gazette Notification dated 1st March 2019, was approved by the BOGs.</p>	<p>Noted</p>
<p>ITEM NO. B.44.3.3/ B.43.4.2</p>	<p>STARTING OF NEW PROGRAMMES IN EMERGING AREAS</p> <p>The esteemed Members appreciated the actions of the institute and noted the same. The institute was advised to constitute a Committee to decide the fee and other modalities and report the same to the BOGs in next meeting.</p>	<p>Action was taken as suggested</p>
<p>ITEM NO. B 44. 3.4</p>	<p>ACHIEVEMNTS MADE BY THE INSTITUTE AS PER THE MOU SIGNED WITH THE MHRD, GOI</p> <p>The esteemed Members appreciated the actions of the institute and noted the same. The MOU to be signed for the year 2019-20 was also approved.</p>	<p>Noted</p>

ITEM NO. B.44.4.1	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 22ND ACADEMIC COUNCIL INCLUDING THE OPERATIONAL PLAN FOR THE YEAR 2019-2020</p> <p>The Hon'ble Members appreciated the activities planned under Operational Plan for the year 2019-20. The minutes of the 22nd meeting of Academic Council held on 14.3.2019 were accepted and recommended to the NITTTR Society for approval. For the new ME Programmes, the institute was advised to constitute a Committee to decide the fee, operational modalities etc and advertise accordingly. The same is to be reported to the BOGs in next meeting.</p>	<p>As advised by the Board of Governors a Committee to decide the fee, operational modalities etc for New ME Programmes was constituted by the Director. The meeting was held on 20th April, 2019. The advertisement for New ME Programmes was issued vide Advertisement No. NITTTR/Academic Cell/2019/1. A copy of recommendations of the committee alongwith copy of advertisement is enclosed for kind perusal of the Board of Governors.</p> <p>Annexure- X (Page Nos. 25 to 29)</p>
ITEM NO. B.44.4.2	<p>ADVERTISEMENT FOR THE FACULTY POSITIONS TO FILL UP VACANT POSTS</p> <p>The BOGs approved the qualifications formulated by the AICTE vide Gazette Notification dated 1 March 2019 for faculty positions and advised the institute to initiate action for filling-up the vacant faculty positions as per the qualifications and eligibility criteria stipulated by AICTE in its Gazette Notification dated 1 March 2019. The BOGs also approved the implementation of HAG scale as per MHRD guidelines.</p>	<p>Action has been taken as per suggestions. Copies of advertisement are</p> <p>Annexure - XI (Page Nos. 30 to 31)</p> <p>The experts have been approved by Hon'ble Chairman BOGs for evaluation of HAG application of Prof. PK Tulsi</p>
ITEM NO. B.44.4.3	<p>PAYMENT OF PAY FIXATION ARREAR W.E.F. 01.01.1996 TO FIVE FACULTY MEMBERS AS PER DIRECTIVE OF THE HON'BLE HIGH COURT</p> <p>The BOGs approved the payment of arrear w.e.f 1.1.1996 to the faculty members as per the decision of Hon'ble Court against Writ Petition No. 4391 of 2000. The BOGs also took note of the institute action of filing a LPA No. 2124/2017 on 21.2.2017 in the Hon'ble Punjab and Haryana</p>	<p>The Payment of arrear to five faculty members have been revised w.e.f. 01.01.1996 vide Office Order No. 300, dated</p>

	High Court. The institute was allowed to pay the amount as per the directive of Hon'ble Court.	01.02.2019 & OO No. 01. Dated 05.04.2019 Annexure- XII (Page Nos. 32 to 35)
ITEM NO. B.44.4.4	<p>APPROVAL OF THE MINUTES OF THE 41ST MEETING OF FINANCE COMMITTEE HELD ON 29.3.2019 AT CHANDIGARH</p> <p>The minutes of the 41st Meeting of Finance Committee held on 29.3.2019 at Chandigarh will be circulated for approval through circulation.</p>	Noted
ITEM NO. B.44.4.5	<p>UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPARTMENT OF MECHANICAL ENGINEERING</p> <p>The institute was advised to initiate the action as per CCS Conduct Rules and institute rules to recover the government money and seek explanation from the concerned faculty based on the report of the fact-finding committee. Any past proceedings initiated by the BOGs and not yet concluded, must be brought to the notice of the BOGs in the forthcoming meeting.</p> <p>The confidential letter received from the FIA was also discussed and the institute was advised to report the matter to the SC/ST Commission about the threat given by Shri Sunil D. Jassal, Associate Professor, Department of Mechanical Engineering of the institute and also to initiate action as per CCS Conduct Rules based on the recommendations of the fact-finding committee. The same may be reported to the BOGs in the forthcoming meeting.</p>	Process (as advised) has started.
ITEM NO. B.44.4.6	<p>TO REPORT REGARDING ACTION TAKEN BY THE INSTITUTE IN RESPECT OF THE GRIEVANCES OF DR. RAJESH MEHRA, PROFESSOR CDC</p> <p>The BOGs after going through the action taken by the institute advised the institute that a reminder be sent to the ministry for relooking into the pay fixation of Dr Rajesh Mehra and similarly the matter of other Professors who have recently joined as direct professor in the institute. The BOGs approved the action taken by the institute.</p>	Director has constituted a committee to resolve the grievances of Dr. Rajesh Mehra.

<p>ITEM NO. B.44.4.7</p>	<p>TO APPROVE HOLDING OF LIEN BY DR. RAJESH MEHRA</p> <p>The lien of Dr Rajesh Mehra for a period of two years was approved by the BOGs. The same can be extended to Prof Maitreyee Dutta and Prof Lini Mathew who have been appointed as Professor in the institute subject to their request for the same.</p>	<p>Institute has issued Office Order No. 44 dated 15.05.19 in this regard. Annexure - XIII (Page No.36)</p>
<p>ITEM NO. B.44.4.8</p>	<p>GRIEVANCE OF DR. JS SAINI FORMER PROFESSOR & HEAD EDIC DEPARTMENT FOR RELEASE OF RETIREMENT GRATUITY</p> <p>The BOGs approved the action taken by the institute and advised the institute to pursue the matter with the MHRD, GOI for getting the benefit of gratuity released to the persons under NPS.</p>	<p>Reminder vide letter No. NITTTTR/Admn/E-1/N-1/2019/1826 dated 28.05.2019 has been sent to MHRD. Reply is still awaited.- Annexure-XIV (P.No.37)</p>
<p>ITEM NO. B.44.4.9</p>	<p>CONSTRUCTION WORK IN SECTOR 42 CAMPUS</p> <p>The BOGs approved the construction of 8 Nos. of Type-VI, 8 Nos. of Type-V and 8 Nos. of IV-A houses in Sector 42, Chandigarh and advised the institute to initiate action at the earliest.</p>	<p>The Chief Architect has been approached for providing the plan and drawings. Annexure – XV (Page No. 38)</p>
<p>ITEM NO. B.44.4.10</p>	<p>SUBMISSION OF PROPOSAL TO UGC FOR DEEMED-TO-BE UNIVERSITY STATUS</p> <p>The esteemed members appreciated the action of MHRD, GOI permitting the institute to apply for the deemed-to-be university status. The action of the institute i.e. submission of proposal to UGC for getting the deemed-to-be university status under 'De-Novo Category' was approved by the BOGs and the institute was advised to submit the required fee to the UGC as per norms.</p>	<p>The UGC online portal is not yet functional. Fee will be deposited as soon as online portal is operational.</p>
<p>ITEM NO. B.44.4.11</p>	<p>EXTENSION TO ACCOUNTANT AND ACCOUNTS OFFICER</p> <p>As the model code of conduct is in place due to General Elections 2019, the BOGs approved continuous of the services of Accountant and Accounts Officer beyond the age of 65 years as a special case. The institute was advised to fill up these posts at the earliest. The services of Accountant and Accounts Officer were extended till 31 March 2020 or till the new incumbents join the post whichever is earlier.</p>	<p>The institute has floated advertisement vide Advertisement No. 158/2019. Annexure - XVI (Page No 39)</p>

ITEM NO. B.46.2(s) TO NOTE THE ACTION TAKEN ON THE DECISIONS
MADE IN THE 45th MEETING (SPECIAL) OF THE BOARD OF
GOVERNORS HELD ON 17.05.2019

<p>ITEM NO B.45.1: ITEM NO. B.45.1.1</p>	<p>ITEMS FOR CONSIDERATION AND APPROVAL FRAMING OF CHARGES BASED ON THE INQUIRY REPORT SUBMITTED BY THE INQUIRY COMMITTEE IN CONNECTION WITH THE COMPLAINT AGAINST MS. KANIKA SHARMA, ASSISTANT PROFESSOR, NITTTR, CHANDIGARH - CENTRAL VIGILANCE COMMISSION INQUIRY</p> <p>Minutes of the 45th meeting (Special) are enclosed) Annexure XVI (P.No.13 to 17)</p>	<p>Inquiry case was presented before BOGs in its 45th special meeting of BOGs held on 17.05.2019. The minutes of the meeting were sent to members vide letter No. 1955-65 dated 04.06.2019 for comments, if any, within 10 days.</p> <p>MHRD vide letter F.No.7-4/2019-TS.IV dated 13th June, 2019 has sent revised minutes of the 45th (Special) meeting of Board of Governors and confirmed the same as Annexure - XVII (Page Nos.13 to 17)</p> <p>The copy of the same has been handed over to CVO.</p>
<p>ITEM NO. B.45.1.2</p>	<p>APPROVAL OF SCREENING COMMITTEE FOR GROUP 'A' POSTS ADVERTISED THROUGH ADVERTISEMENT NO. 159/2019</p> <p>The Board deliberated on the issue and advised the institute not to conduct interview for those posts where the written test is the criteria for selection. For such posts, merit list is to be prepared based on performance in the written test. For Group – A posts, the Board advised the institute to avoid written test.</p>	<p>Action taken as per advise.</p>

ITEM NO B. 46.3 ITEMS FOR REPORTING

ITEM NO. B 46.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE.

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report on the respective issue is placed as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There is no backlog vacancy of SC/ST and OBCs at this institute at the present moment.

2. Annual Report and Audited Accounts

Annual Accounts of the Institute for the year ended 31 March 2019 is in progress and it will be submitted in the office of the Director General of Audit (Central) Chandigarh for audit by 30th June 2019.

3. **Comments in respect of outstanding Audit Paras**

There are 17 outstanding audit paras which are being pursued with the Audit office for settlement. The year-wise detail is as under.

Year	No. of Outstanding Para
2002-2003	1
2005-2006	1
2013-2014	1
2015-2016	1
2016-2017	5
2017-2018	8
Grand Total	17

4. **Progress of Revenue and Capital Expenditure**

The status of progress of Capital and Revenue Expenditure upto 20.06.2019 as per the approval and expenditure is shown at Sr. No. 8.

5. **Pending vigilance matters and enquiry report thereto**

Case sent to CVO for necessary action at their end.

6 **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document**

The targets achieved shall be placed on the Table of Hon'ble Members during the meeting.

8. **Expenditure made in both Capital and Revenue Heads**

(Rs. in lakhs)

Particulars	Expenditure from 1.4.2019 to 20.6.2019
Capital: Non Recurring (OH-35)	63.34
Revenue: Training- Recurring, & Pension (OH-31)	264.95
Revenue: Salary, Salary B & Retirement Benefits (OH-36)	524.01
Non-Salary (out of IRG)	38.97

9. Release of Capital and Revenue fund from the Ministry against the allocation
(Rs. in lakhs)

Particulars	Budget Allocation vide MHRD Letter No. F.No.5-2/2019. TS. IV dated 27 th May 2019	Grant-in-aid Received upto 20.06.2019
Capital :Non Recurring(OH-35)	300.00	30.00
Revenue :Training- Recurring, Pension etc.(OH-31)	900.00	195.00
Revenue :Salary & Retirement Benefits (OH-36)	1800.00	603.00

9. Status of filling up of vacant posts since last Board meeting

Institute has already given advertisements for filling up the vacant teaching and Non-teaching positions.

ITEM NO. B.46.4 ITEM FOR CONSIDERATION

ITEM NO. B.46.4.1 Approval of the minutes 42nd Finance Committee Meeting held on 12.07.2019

The minutes shall be placed during the meeting for consideration and approval.

TABLE AGENDA

ITEM NO.B.46.5.1(S) TO RELEASE THE PAYMENT FOR THE RENOVATION WORKS DIRECTLY TO THE EXECUTING AGENCY (CONTRACTOR) THROUGH BSNL (CIVIL)

Renovation work of the institute is in progress, including following two renovation works, which have been assigned to BSNL(Civil):

1. Old hostel (Chander Shekhar Hall) comprising of 100 room with balconies, including bathrooms, corridors and staircase etc. at Sector 26 campus of the Institute.
2. Type-III (15 Houses) and Type-IV (08 Houses), 23 Nos. faculty houses at Sector 42 campus of the Institute.

The above renovation works have come to stand still due to non-payment of bills to executing agency (contractor) appointed by BSNL(Civil). It was apprised by BSNL officers that the payment could not be credited to the executing agency as the payments made to BSNL get credited to their main financial head in New-Delhi, which is common for all works being executed by BSNL at various locations. The BSNL is facing financial crisis from October 2018 and the payments made by the institute for the renovation works are not being transferred to the executing agency, resulting which the executing agency has stopped the renovation work.

A meeting was held on 12th March, 2019 with the Chief Engineer (Civil) and Superintending Engineer (Civil) BSNL regarding the present situation of the BSNL in the Director's office (minutes of the meeting attached). During the meeting it was resolved that in order to keep the renovation works in progress and complete well in time, BSNL(Civil) will continue to do all activities as agreed upon in the MOU and on the advice of BSNL (Civil), the institute will release payments directly to the executing agency. However, the institute will make payments to the implementing agency on the advice and verification certificate by BSNL (Civil). During the meeting it was also resolved that if need be the existing MOU may be modified or a fresh MOU signed by both the parties (Annexure – XVIII).

Keeping in view the urgency of requirements of hostel and residential accommodation (under renovation), Board of Governors may kindly consider and approve the change in mode of payment and modify the MOU.

HON'BLE MEMBERS MAY KINDLY APPROVE