



## शासक मंडल की 51वीं बैठक के लिए एजेंडा

12 अक्टूबर 2020 समय 12:10 बजे

### Agenda for 51<sup>st</sup> Meeting of Board of Governors (Online Mode)



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research  
Sector 26, Chandigarh



**AGENDA ITEMS FOR THE 51<sup>ST</sup> MEETING OF THE BOARD OF GOVERNORS  
TO BE HELD 12.10.2020 THROUGH VIDEO CONFERENCING**

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राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़ 160019

**AGENDA FOR THE  
51<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS TO BE HELD ON  
12.10.2020 THROUGH VIDEO CONFERENCING**

**51.0 Welcoming the Chairman and Members**

**PREVIOUS MEETINGS**

<b>ITEM NO. B.51.1</b>	<b>TO CONFIRM THE MINUTES OF THE 50<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 10.7.2020 THROUGH VIDEO CONFERENCING</b>
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The minutes of the 50<sup>th</sup> meeting of the Board of Governors of the Institute held on 10.07.2020 through video conferencing were circulated amongst all the members vide Institute letter No NITTTTR/Board/340-52 dated 27.07.2020 as **Annexure – I (Pg 11)**. Copy of the minutes of above said meeting is enclosed as **Annexure-II (Pg. 12 to 21)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

(For Consideration & Confirmation)

**ITEM NO. B. 51.2**

**ACTION TAKEN REPORT ON PREVIOUS  
DECISIONS**

<b>ITEM NO.</b>	<b>AGENDA</b>	<b>DECISION</b>	<b>ACTION TAKEN</b>
<b>ITEM NO. B.50.1</b>	<b>TO CONFIRM THE MINUTES OF THE 49<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 13.2.2020 AT CHANDIGARH</b>	As no comments were received from members, hence, the minutes of the 49 <sup>th</sup> meeting of the Board of Governors held on 13.2.2020 at Chandigarh were recorded as confirmed.	Noted



B.44.4.5	UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPT. OF MECHANICAL ENGINEERING	The reply received from Mr. Sunil Jassal, Associate Professor, Mechanical Engineering Department was placed before the Board. The Board asked the institute to send the reply of Mr Sunil Jassal to the CVO of the institute. The observations of the CVO on the reply of Mr Sunil Jassal will be placed before the BOGs in forthcoming meeting of BOGs for further course of action.	Reply of Mr. Sunil Jassal has been sent to CVO of the institute. The observations/reply of the CVO will be placed on the table.
B.44.4.8	GRIEVANCE OF DR. JS SAINI FORMER PROFESSOR & HEAD EDIC DEPARTMENT FOR RELEASE OF RETIREMENT GRATUITY	The matter was discussed during the meeting. JSFA clarified that as on date the gratuity is not applicable to the employees under NPS of Autonomous Bodies (ABs). However, she further informed, that the matter is being persuaded with the Ministry of Finance, GOI.	In this regard letter No. Admn/E-1/11/2020/543 dated 27.8.2020 has been sent to Ministry as Annexure-III (Pages 22 to 28)



ITEM NO. B 50.4.1	TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN BOARD OF GOVERNORS	The esteemed Members ratified the action of Hon'ble Chairman, BOGs listed under the agenda items.	Noted
TEM NO. B.50.4.2	TO RATIFY M.E/M.TECH ADMISSION THROUGH CETRNALIZED COUNSELING - CCMT-2020	The esteemed Members ratified the action of institute on the matter of ME admission, submission of proposal to UGC and conducting of online courses as per the guidelines of Punjab University. The aspect of starting a MSc (Nano Photonics) will have to be pended for the time being till its efficacy in a NITTTR like institution is discussed.	The total of 34 students are allotted during the special round of CCMT 2020, which was conducted on 7 <sup>th</sup> September, 2020. Rest of the seats shall be filled up as per the guidelines of Panjab University
TEM NO. B.50.5.1	APPROVAL OF THE MINUTES 46 <sup>TH</sup> FINANCE COMMITTEE MEETING HELD ON 13.2.2020	The minutes is being circulated for approval through circulation.	Noted
ITEM NO. B.50.5.2	TO CONSIDER NORMS FOR INDUSTRIAL TRAINING OF FACULTY IN VIEW OF AICTE REQUIREMENTS	The Hon'ble Members of BOGs approved the norms for industrial training of faculty as required by AICTE. However, to avail the FDA fund, the faculty members have to meet the criteria already approved.	In this regard vide Office Order (No. 60 dated 1.9.2020) has been issued as <b>Annexure-IV (Pg. 29 to 30)</b>
ITEM NO. B.50.5.3	TO CONSIDER GRANTING OF EXTENSION TO PROF ARVIND KUMAR, PROFESSOR, TO JOIN CIVIL ENGINEERING DEPARTMENT ON OR BEFORE 31ST OCTOBER, 2020	Due to unprecedented pandemic COVID-19 situation, the esteemed Members approved to give further extension of two months till 31 August 2020. But the Director was asked to talk to the Director of Dr BR Ambedkar NIT Jalandhar and to Prof Arvind Kumar for an early joining.	The matter was discussed with Director of NIT Jalandhar and Prof. Arvind Kumar. The request of Prof. Arvind Kumar is placed for decision as <b>Annexure - V (Pg.31 to 34)</b>



<p><b>ITEM NO. B50.5.4</b></p>	<p><b>TO CONSIDER AND APPROVE TO FILL-UP THE MOST PRIORITY NON-TEACHING POSTS-THROUGH OPEN ADVERTISEMENT</b></p>	<p>The current sanctioned post in non-teaching posts are far in excess of AICTE norm of 1:1.1 and hence cannot be used as the basis for fresh recruitment. The Board advised the institute to rationalise the post of non-teaching staff keeping in mind 1:1.1 ratio. It was accepted that NITTTR is a special kind of institute, hence 1:1.1 ratio is not fully applicable to this institute. However, the institute was advised to consult with other NITTTRs and prepare a consolidated non-teaching requirements institute-wise and submit co-jointly the requirements to the ministry for consideration and approval. In the meantime, the institute was advised to make a separate request to the ministry for allowing those essential/priority posts as an immediate necessity to get the permission to advertise and fill up such posts.</p>	<p>In this regard letter has been sent to Ministry vide letter No. NITTTR/Admn/SRD/F-1/632, dated 7.9.2020 as <b>Annexure – VI (Pg.35)</b></p>
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ITEM NO. B.50.5.5	TO CONSIDER AND APPROVE TO FILL UP THE VACANT POSITIONS OF PROFESSORS, ASSOCIATE PROFESSORS AND ASSISTANTY PROFESSORS THROUGH OPEN ADVERTISEMENT	The institute action of filing up many vacant positions of Professors and Associate Professors was appreciated. But looking into the unprecedented situation due to COVID-19 in the country, the institute was advised to keep the process of filling up of the proposed vacant posts in abeyance till further decision.	Noted
ITEM NO. B.50.5.6	TO CONSIDER SENIORITY AMONG FACULTY MEMBERS AFTER MERGING OF THE DEPARTMENTS	The institute was advised to look into the method of merging of the departments which have been carried out by the Institutes of National Importance like IITs, NITs and similar other institutes. The Director of the institute in consultation with Prof Sachin Maheshwari and Prof LN Mittal will propose a comprehensive proposal on the matter after discussing with faculty members of the merged departments.	<p>In this regard letter have been sent to IIT, Kharagpur and IIT, Roorkee vide letter No. NITTTR/Admn/EA-1/2020/628-29 dated 7.9.2020 as <b>Annexure-VII (Pg.No.36)</b>. Reply is awaited.</p> <p>As the National Educational Policy 2020 (NEP-2020) has been launched by the Govt of India, the institute has constituted an internal committee under the chairmanship of Dean, Academics and Research &amp; Development to look into the requirements of the institute in terms of Departments/ Centers to meet multi-disciplinary programs, multi entry-multi exit etc as stipulated in NPE-2020.</p>



ITEM NO. B.50.5.7	TO CONSIDER THE CANCELLATION OF OFFER LETTER FOR THE POST OF PROFESSOR, EDIC	The Board approved the cancellation of offer letter to Dr Rajesh Khanna for the post of Professor in the EDIC Department of the institute as he has expressed his unwillingness to join the post. The Board advised the institute to offer letter of appointment to the candidate in the waiting list since the panel was still valid being less than one year old. No permission to re-advertise the post was granted by the Board.	Cancellation letter was issued to Prof. Rajesh Khanna vide letter No. NITTTTR/Admn/EA-1/PF. RK/2020/407, date 7.8.2020 as <b>Annexure VIII (Pg.37)</b> . Offer of appointment was issued to wait list candidate Dr Prof Niraj Bala who joined the post on 10.8.2020
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ITEM NO.B.51.3	ITEMS FOR REPORTING
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**ITEM NO. B 51.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE**

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11<sup>th</sup> September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report on the respective issue is placed as under: -



1. **Filling up of backlog vacancies of SC/STs and OBCs**

There is no backlog vacancy of SC/ST and OBCs at this institute at the present moment.

However, if permitted by BOGs then recruitment process will be initiated as per roaster to fill up the vacancies based on the fresh guidelines of the Government.

2. **Annual Report and Audited Accounts**

Process for issue of audit certificate of the accounts for the year 2019-20 by Comptroller and Auditor General of India is under process. This may take about two months time.

3. **Comments in respect of outstanding Audit Paras**

There are 20 outstanding audit paras which are being pursued with the Audit Office for settlement. The details of the 20 outstanding paras are as under: -

Year	No. of Outstanding Para
2002-2003	1
2005-2006	1
2013-2014	1
2015-2016	1
2016-2017	4
2017-2018	3
2018-2019	9
<b>Grand Total</b>	<b>20</b>

However, none of these are listed on any of the website of the audit.

4. **Progress of Revenue and Capital Expenditure**

The status of progress of Capital and Revenue Expenditure upto 11.9.2020 is shown at Sr. No. 8

5. **Pending vigilance matters and enquiry report thereto**

There is no pending vigilance matter in the institute.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.



7.

### Status of achievement of different targets provided in Result Framework Document

The targets achieved shall be placed on the Table for the consideration of Hon'ble Members.

8.

### Expenditure made in both Capital and Revenue Heads.

(Rs. in lakhs)

Particulars	Expenditure from 1-4-20 to 18.9.2020
<b>Capital: Non Recurring (OH-35)</b>	140.18
<b>Revenue: Training- Recurring, &amp; Pension etc (OH-31)</b>	565.71
<b>Revenue: Salary &amp; Retirement Benefits (OH-36)</b>	1151.23
<b>Non-Salary : from IRG</b>	53.14

9.

### Release of Capital and Revenue fund from the Ministry against the allocation

(Rs. in lakhs)

Particulars	Budget Allocation	Grant-in-Received on 18.9.20
<b>Capital: Non Recurring (OH-35)</b>	400.00	-
<b>Revenue: Training-Recurring, Pension etc (OH-31)</b>	1120.00	677.00
<b>Revenue: Salary &amp; Retirement Benefits (OH-36)</b>	1890.00	584.00

10.

### Status of filling up of vacant posts since last Board meeting.

On the advise of BOGs, processes of filling of non-teaching and left out teaching vacant posts have been kept in abeyance. However, 17 faculty members (10 Professors and 07 Associate Professors) have already joined against the offer of appointments.



ITEM NO. B 51.3.2	TO REPORT REGARDING AMENDED LICENCE FEE FOR THE HOUSE W.E.F. 1.7.2020
	In term OF Government of India, Ministry of Housing and Urban Affairs, Directorate of Estate, New Delhi vide their OM No. 18011/2/2015- Pol. III dated 29.06.2020, the institute has implemented decision of amended License fee w.e.f. 01.07.2020 vide circular No. 3 dated 10.8.2020 as Annexure -IX (Pg No. 38)

#### ITEM NO. B 51.4. ITEMS FOR CONSIDERATION AND APPROVAL

##### ITEM NO. B 51.4.1 APPROVAL OF THE MINUTES 47<sup>TH</sup> FINANCE COMMITTEE MEETING HELD ON 12.10.2020

The minutes of the 47<sup>th</sup> meeting of Finance Committee held on 12.10.2020 through video conferencing will be circulated to all Hon'ble Members for approval through circulation.

##### ITEM NO.B.51.4.2 APPROVAL OF THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2019-20

The Annual Report of the institute indicating various projects, programmes and initiatives undertaken by the Institute during the year 2019-20 has been finalized. A draft copy of the Annual Report is attached as a **Separate Booklet**. (Except Annual Accounts, for want of Audited Certificate). However, the annual accounts of the institute audited by the Principal Director of Audit (Central), Chandigarh were circulated to all esteemed Members of the BOGs on 10.7.2020.

Annual Accounts for 2019-20 of the institute have been audited by Indian Audit and Accounts Department. Draft Audit Report has been received. Replies thereto are being sent. Final Utilization Certificate on these accounts is awaited and expected within two months.

The final Annual Report shall be placed to Hon'ble members in the month of December.

**HON'BLE MEMBERS OF THE BOGs MAY KINDLY APPROVE.**



**ITEM NO.B.51.4.3**

**TO CONSIDER PROMOTION UNDER CAS OF PR  
(DR) RAJESH MEHRA**

Prof (Dr) Rajesh Mehra has represented to consider request for Associate Professor to Professor promotion under CAS w.e.f. 20.4.2015. His representation attached as Annexure - X (Pg. No.39 to 43)

**HON'BLE MEMBERS MAY KINDLY DELIBERATE AND ADVISE**

**ITEM NO.B.51.4.4**

**ANY OTHER ITEM(S) WITH THE PERMISSION OF THE  
CHAIR**