

SEVENTEENTH MEETING

OF

THE BOARD OF GOVERNORS

HELD ON JULY 28, 2010

AT

NITTTR, SECTOR 26, CHANDIGARH

MINUTES OF THE MEETING

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING
AND RESEARCH, SECTOR 26, CHANDIGARH - 160 019

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NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH CHANDIGARH

MINUTES OF THE SEVENTEENTH MEETING OF THE BOARD OF GOVERNORS HELD ON 28 JULY 2010 AT 3 PM AT NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH (NITTTR), SECTOR 26, CHANDIGARH

The 17th meeting of the Board of Governors was held on 28 July, 2010 at 3 P.M at the National Institute of Technical Teachers' Training and Research, Sector 26, Chandigarh. The following members were present:

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| 1. Dr K.K.Talwar
Chairman, Board of Governors
National Institute of Technical Teachers'
Training and Research
Sector 26,
CHANDIGARH | Chairman |
| 2. Dr B.S.Pabla
Representing
Shri Sandeep Hans
Director Technical Education,
Union Territory
Chandigarh | Member |
| 3. Shri P.D.Mongia
President
Laghu Udyog Bharti Limited
327, Industrial Area Phase II
CHANDIGARH | Member |
| 4. Dr A.P.Singh
Representing
Dr Rajneesh Arora
Vice Chancellor
Punjab Technical University
JALANDHAR | Member |
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5. Dr A.P.Tiwari
Advisor
All India Council for Technical Education
NBCC Building, Eastern Towers, IV Floor
Pragati Vihar, Lodhi Road
NEW DELHI

Member

6. Dr A.N.Pathak
Professor and Head
Department of Applied Science
NITTTR, Sector 26
CHANDIGARH

Member

7. Dr Parijat De
Director
NITTTR, Sector 26,
CHANDIGARH

Member-Secretary

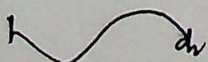
The following could not attend the meeting:

1. Shri S.K.Ray
Financial Advisor
Ministry of Human Resource Development
Government of India
NEW DELHI

2. Shri Ashok Thakur
I.A.S.
Additional Secretary
Ministry of Human Resource Development
Government of India
NEW DELHI

3. Shri Madhukar
Director Technical Education
Uttar Pradesh
KANPUR

4. Shri Ajeet Kumar Sahu
I.A.S.
Director Technical Education
Jammu & Kashmir
SRINAGAR



5. Dr A.P.Tiwari
Advisor
All India Council for Technical Education
NBCC Building, Eastern Towers, IV Floor
Pragati Vihar, Lodhi Road
NEW DELHI

Member

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NITTTR, Sector 26
CHANDIGARH

Member

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I.A.S.
Director Technical Education
Jammu & Kashmir
SRINAGAR



5. Dr Bhagwan Singh
Secretary
State Board of Technical Education
Department of Science and Technology
Bihar
PATNA

6. Shri I.B Peerzada
Director Technical Education
Gujarat
GANDHINAGAR

7. DR(Mrs) S.K.Pandey
Director
National Institute of Technology
RAIPUR (Chattisgarh)

The Chairman, at the outset, welcomed all the members. The members introduced themselves to the Chairman. Thereafter, with the permission of the Chair, various agenda items were deliberated as under:

ITEM NO B.17.1 TO CONFIRM THE MINUTES OF THE 16TH MEETING OF THE BOARD OF GOVERNORS HELD ON 13.4.2010 AND TO REPORT ACTION TAKEN THEREON

(a) The minutes were confirmed as recorded.

(b) FOLLOW UP

FOLLOW UP OR ACTION TAKEN REPORT ON MINUTES OF THE PREVIOUS MEETING OF BOARD OF GOVERNORS

Against

ITEM NO B.15.4.3

TO CONSIDER FILLING UP OF VARIOUS VACANT NON-FACULTY POSTS

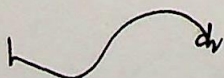
Noted

Against

ITEM NO B.15.4.5

TO CONSIDER THE REQUEST OF DR PARIJAT DE DIRECTOR FOR PERMISSION TO STAY IN THE INSTITUTE GUEST HOUSE UNTIL HE SHIFTS TO THE DIRECTOR'S LODGE

Noted



Against
ITEM NO B.15.4.8

TO CONSIDER THE REVIEW OF EFFECTIVE DATE OF IMPLEMENTATION
OF CAREER ADVANCEMENT SCHEME OF AICTE FOR PROMOTIONS OF
INSTITUTE FACULTY ON INSITU BASIS
AND

Against
ITEM NO B.15.4.9

TO CONSIDER THE REVIEW OF GRANT OF INCREMENT TO ASSISTANT
PROFESSORS OF THE INSTITUTE ON ACQUIRING Ph.D DEGREE

Chairman advised that the minutes of the meeting held on 24 July, 2010 may be circulated among the members along with the agenda for their perusal and for them to offer their comments, if any, before approval.

Against
ITEM NO B.15.4.10

TO CONSIDER ADOPTION / EXTENSION OF MODIFIED ASSURED CAREER
PROGRESSION SCHEME TO THE ELIGIBLE EMPLOYEES OF THE INSTITUTE

Noted.

Against
ITEM NO B.15.4.11

TO CONSIDER AND APPROVE THE DESIGNATION OF MULTI SKILLED
ATTENDANTS TO MULTI SKILLED EMPLOYEES

Noted.

Against
ITEM NO B.16.4.2

TO CONSIDER AND APPROVE THE MINUTES OF THE 10TH MEETING OF
ACADEMIC COUNCIL HELD ON 23.2.2010

Noted.

Against
ITEM NO B. 16.4.3

TO REVIEW DELEGATION OF POWERS OF DIRECTOR OF NITTTR

The Board advised that a comparative analysis may be made after obtaining information from other NITTTRs and the same may be put up in the next meeting.

Against
ITEM NO B.16.4.6

TO CONSIDER AND APPROVE CONTINUATION OF PRESENT MESS/
CANTEEN CONTRACTOR TILL FINALISATION OF NEW CONTRACT PROCESS
IS COMPLETED

The Board advised that such matters should be decided at the institute level and, from now on, must not be brought to the Board except for award of new contracts. Such items must also be put up before the Finance Committee first before bringing them to the Board of Governors.



Against
ITEM NO B,16.4.10(3)

TO PLACE UNDER SUSPENSION SHRI SUNIL JASSAL, ASSISTANT
PROFESSOR MECHANICAL ENGINEERING DEPARTMENT

The Member-Secretary explained the matter before the Board and submitted that he would like to give one more chance to Shri Sunil Jassal. The Chairman and other hon'ble members advised that, in case any action is envisaged by the institute after going through the institutional processes, that may be put up in the next meeting of the Board of Governors.

ITEM NO
B. 16.4.10(4)

TO CONSIDER THE REQUEST OF DR S.C.LAROIYA, PROFESSOR AND HEAD,
MECHANICAL ENGINEERING FOR VOLUNTARY RETIREMENT

Noted.

ITEM NO B.17.2

ITEMS TO REPORT

ITEM NO B.17.2.1

TO REPORT FORWARDING OF APPLICATION OF SHRI K.L.SINGLA, SENIOR
ADMINISTRATIVE OFFICER FOR THE POST OF REGISTRAR NIPER, MOHALI

Noted.

ITEM NO B.17.2.2

TO REPORT COMPLETION OF PROBATION PERIOD OF MRS GARIMA SAINI
ASSISTANT PROFESSOR (ERSTWHILE LECTURER)

Noted

ITEM NO B.17.2.3

TO REPORT GRANT OF HOUSE BUILDING ADVANCE TO STAFF

Noted.

ITEM NO B.17.2.4

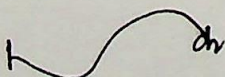
TO REPORT REGARDING VIDEO CONFERENCING MEETING OF THE
SOCIETY AND BOARD OF GOVERNORS (BOGs) OF CENTRAL
EDUCATIONAL INSTITUTIONS (CEISS)

Noted.

ITEM NO B.17.2.5

TO REPORT CHANGE OF DESIGNATION OF PERSONAL ASSISTANT TO
SENIOR PERSONAL ASSISTANT CONSEQUENT UPON THE REVISION OF
GRADE PAY FROM RS 4200 TO RS 4600 TO THE PAY SCALE OF RS 6500-
10500

The Board ratified the action taken by the institute.



ITEM NO B.17.2.6 TO REPORT REMITTANCE OF LEAVE SALARY AND PENSION CONTRIBUTION IN RESPECT OF DR PARIJAT DE, DIRECTOR, FOR THE PERIOD FROM 01.07.2009 TO 30.06.2010

The Board ratified the action taken by the Institute.

ITEM NO B.17.3

ITEMS FOR CONSIDERATION

ITEM NO B.17.3.1(A) TO CONSIDER AND APPROVE THE MINUTES OF THE 17TH MEETING OF FINANCE COMMITTEE HELD ON 28.07.2010

The Board considered and approved the minutes as recorded.

ITEM NO B.17.3.1 TO CONSIDER AMENDMENT FOR ALTERING CONSTITUTION OF THE FINANCE COMMITTEE

The Board suggested that there is no need for a change or alteration at this time. The committee may remain as it is.

ITEM NO B.17.3.2 TO ADOPT THE GUIDELINES OF AICTE GAZETTE NOTIFICATION DATED 05.03.2010

The Board discussed the item and resolved that for engineering posts, the AICTE guidelines only should be followed while for non-engineering posts, the guidelines of UGC only should be followed.

ITEM NO B.17.3.3 TO CONSIDER REDISTRIBUTION OF EXISTING VACANT POSTS OF ASSISTANT PROFESSORS AND TO ADVERTISE THE VACANT POSITIONS

The Board discussed the proposal in detail. While the Board agreed to the proposal to transfer two posts of Assistant Professors from Media Centre and IMCO, it did not agree to the proposal to transfer the post from Computer Science Department. The Board advised that an institutionwise roster mentioning various categories and following Government of India norms only should be maintained by the institute. Also, for any further proposal of transfer of posts from one department to another the institute should prepare a detailed proposal showing the work load of the departments etc and put up the same in the next Board of Governors meeting.



ITEM NO B.17.3.4 TO CONSIDER EXPUNGEMENT OF ADVERSE REMARKS THAT APPEARED IN THE ACR OF MRS KANIKA SHARMA, ASSISTANT PROFESSOR (ERSTWHILE LECTURER) FOR THE YEAR 2008-09

The Member-Secretary apprised the Board of the issue. The Board advised the Member Secretary that the institute should first check the veracity of claim made by Mrs Kanika Sharma in her Self Report for the year 2008-09 regarding the technical paper to find out whether it was actually published or accepted for publication before the date of her declaration made in that Self Report. In the event of her claim being found genuine, the Board agreed to expunge the adverse remarks that appeared in the ACR of Mrs Kanika Sharma during the year 2008-09, with the rider that Mrs Kanika Sharma may be issued an advisory enjoining her not to bypass her Head of Department at any time in future.

ITEM NO B.17.3.5 TO DELEGATE POWERS / RESPONSIBILITIES OF SENIOR ADMINISTRATIVE OFFICER TO FACULTY IN CHARGE ADMINISTRATION

The Board considered and approved the action taken by the institute.

ITEM NO B.17.3.6 TO CONSIDER PROVISION OF HEADSHIP BY ROTATION

This item was deferred till the next meeting. Meanwhile the Board suggested that the institute should gather information from other three NITTTRs on this matter and put it up again in the next meeting of the Board of Governors.

ITEM NO B.17.3.7 TO CONSIDER DONATION OF UNUSED COMPUTERS OF THE INSTITUTE

The Board agreed to the proposal but advised that the computers may be given only to the Government institutions after obtaining a request from them. Before it is done, the Board suggested that the total value of these computers may be assessed to see if the written off amount is within the power of Director to write the items off. Otherwise, a proposal may be put up to the Finance Committee for its consideration.

ITEM NO B.17.3.8 TO CONSIDER CHANGE OF QUALIFICATIONS AND MODE OF APPOINTMENT TO THE POST OF JUNIOR ELECTRONICS ENGINEER

The Board considered and approved the proposal.

ITEM NO B.17.3.9 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

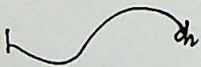
The Board noted the status report as submitted.

SUPPLEMENTARY AGENDA

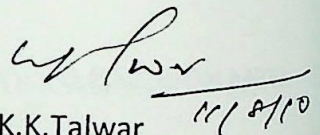
The Board congratulated the Director on being apprised of the issues but advised that these may be put up to the next meeting of the Board of Governors.

As Item No B. 17.3.1 was dropped, the Chairman decided that there was no reason for holding any meeting of NITTTR Chandigarh Society as scheduled on the day.

The meeting ended at 5 p.m. with a vote of thanks to the Chair.



Dr Parijat De
Member-Secretary



Dr K.K.Talwar
Chairman