

गोपनीय Confidential
केवल सदस्यों के लिए For Members Only

बोर्ड ऑफ़ गवर्नर्स की 48वीं बैठक

48th Meeting of Board of Governors

दिनांक: 11 नवंबर 2019

Date: 11 November 2019

स्थान: नितर, चण्डीगढ़

Venue: NITTTR, Chandigarh

मिनट्स ऑफ़ द मीटिंग



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

सेक्टर 26, चंडीगढ़

**National Institute of Technical Teachers Training and Research
Sector 26, Chandigarh**

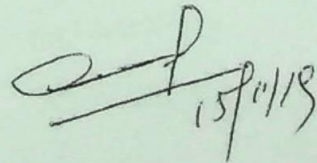
राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160 019

**MINUTES OF 48th MEETING OF
 BOARD OF GOVERNORS HELD ON 11.11.2019 AT 2:30 PM
 IN THE BOARD ROOM OF NITTTR, CHANDIGARH**

The following were present:

1.	Shri Jagdish Rai Singal Chairman, Board of Governors NITTTR, Sector 26 Chandigarh 160 019	Chairman
2.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) Represented by Shri Udaya Kiran KV (Through Video Conference) Under Secretary (IFD) Department of Higher Education Ministry of Human Resource Development Government of India, Shastri Bhawan New Delhi	Member
3.	Shri Madhu Ranjan Kumar Joint Secretary (DL, BP & A) Represented by Shri Achint Kumar Under Secretary (TS.IV) Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan, New Delhi	Member
4.	Dr KK Kataria (Through Video Conference) Director Technical Education, Haryana Bays No. 7-12, Sector 4 PANCHKULA 134 112	Member

5.	Hon'ble Vice Chancellor Panjab University Represented by Prof Navdeep Goyal Professor Department of Physics Panjab University Chandigarh	Member
6.	Shri Ahmed Iqbal, IAS Director Represented by Shri RP Gupta Additional Director Technical Education, Uttarakhand NCC Block, Polytechnic Campus Srinagar (Garhwal) 246 174	Member
7.	Commissioner & Director of Technical Education, Govt of Telangana Represented by Shri C. Srinath, Additional Secretary, SBTET 2nd Floor, Vidya Bhavan, Opp. to Latha Talkies, Nampally, HYDERABAD 500 001	Member
8.	Prof LN Mittal (Former Professor NITTTR Chandigarh) House No.845-P Sector-4 Panchkula	Member
9.	Prof SS Dhami Professor & Head Mechanical Engineering Development NITTTR, Sector 26 CHANDIGARH 160 019	Member
10.	Prof SS Pattnaik Director NITTTR, Sector 26 Chandigarh	Member-Secretary





Leave of absence was granted to the following members:

1.	Shri Subhash Chander Ralhan Managing Director Sri Tools Industries E-183, 184, 185, Phase-IV Focal Point, LUDHIANA 141010	Member
2.	Director Technical Education, Govt of Maharashtra, 3, Mahapalika Marg, Post Box No.1967, MUMBAI 400 001	Member
3.	Dr Ravi Shankar, KAS Director Technical Education J&K Government Govt Polytechnic Premises Bikram Chowk JAMMU 180 004 (J&K)	Member
4.	Prof Sachin Maheshwari Professor Division of Manufacturing Processes and Automation Engineering Netaji Subhas University of Technology (NSUT) Azad Hind Fauj Marg, Sector-3, Dwarka, NEW DELHI 110078	Member

ITEM NO. B.48.0: WELCOMING THE CHAIRMAN AND THE MEMBERS

At the outset, Prof SS Pattnaik, Director of the Institute and Member Secretary of the Board of Governors extended a hearty welcome to the Hon'ble Chairman and esteemed Members of Finance Committee. He also expressed his gratitude to the esteemed members, who were physically present and interacted through video conference, for their valuable time and support. The Member Secretary requested to the Hon'ble Chairman, Shri Jagdish Rai Singal to chair the meeting of the BOGs and formally deliver introductory address.

17-11-2019

बोर्ड ऑफ गवर्नर्स की 48वीं बैठक के मिनट्स [11 नवंबर 2019]

Hon'ble Chairman, while delivering the introductory address, highlighted some of the salient features of Draft Industrial Policy 2019 and specifically emphasised on five points of the policy which have direct link with the institute activities. He asked the institute to make a strategic group for better industry-institute interaction and create a time-line to achieve the defined goals in order to create a better industry-institute partnership. He further asked the institute to have the separate agenda of industry-institute integration specifying the targets and goal achieved from the next meeting onwards.

After the introductory address, Hon'ble Chairman permitted the Member Secretary to take up the agendas item-wise.

The following agenda items were considered, discussed and decisions were taken as listed below:

A. PREVIOUS MEETINGS

ITEM NO. B.48.1 TO CONFIRM THE MINUTES OF THE 47th MEETING OF THE BOARD OF GOVERNORS HELD ON 23.9.2019 AT CHANDIGARH

As no comments were received from members, hence, the minutes of the 47th meeting of the Board of Governors held on 23.9.2019 at Chandigarh were recorded as confirmed.

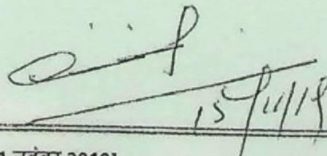
[ACTION: FIA]

ITEM NO. B.48.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

**B.43.3.1/ CASE AGAINST Mrs KANIKA SHARMA,
B.42.2/ ASSISTANT PROFESSOR, NITTR, CHANDIGARH
B.39.2/
B.36.5.8**

After deliberations on the CVC letter, the Board decided to award minor penalty to Mrs Kanika Sharma, Assistant Professor in the form of censure. The same will be recorded in the personal file and service book of Mrs Kanika Sharma including the ACR dossier. The institute CVO including the CVC in MHRD will be informed accordingly.

[ACTION: FIA]


15/11/19

B.41.3.2 TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PhD

After deliberations and going through the brief note, the esteemed members decided to uphold the decision of the BOGs to impose three years requirement after completion of PhD for apply for promotion under CAS Professor.

[ACTION: FIA]

B.43.2/ B.41.3.3 CRITERIA TO BE CONSIDERED FOR CAS FOR THOSE FACULTY MEMBERS ELIGIBLE FOR PROMOTION PRIOR TO THE APPROVAL OF PRESENT CRITERIA AS PER AGENDA ITEM NO. B.41.3.2

Noted.

[ACTION: FIA]

B.44.4.5 UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPT. OF MECHANICAL ENGINEERING

The institute was asked to request the CVO of the institute to expedite the matter and submit the status report in the next meeting.

[ACTION: FIA]

B.44.4.8 GRIEVANCE OF DR. JS SAINI FORMER PROFESSOR & HEAD EDIC DEPARTMENT FOR RELEASE OF RETIREMENT GRATUITY

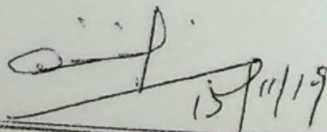
The esteemed members deliberated on the issue and felt that the gratuity is a subject of retirement benefits, hence, the employees retiring after serving the institute should not be deprived of the gratuity. Hence, the institute was advised to pursue the matter with the MHRD, GOI to get the gratuity of its employees on retirement irrespective of CPF, NPS etc.

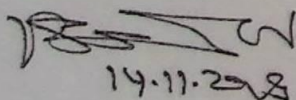
[ACTION: FIA]

B.44.4.9 CONSTRUCTION WORK IN SECTOR 42 CAMPUS

Noted. Update to be placed in the next meeting of BOGs.

[ACTION: FIA/Estate Officer]

 15/11/19

 14.11.2019

बोर्ड ऑफ़ गवर्नर्स की 48वीं बैठक के मिनट्स [11 नवंबर 2019]

B. ITEM NO. B.48.3: ITEMS FOR REPORTING

ITEM NO. B.48.3.1

PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(1) Filling up of backlog vacancies of SC/STs and OBCs

Noted.

(2) Annual Report and Audited Accounts

Noted.

(3) Comments in respect of outstanding Audit Paras

The Board asked the institute to pursue the matter to settle the outstanding paras.

(4) Progress of Revenue and Capital Expenditure

The esteem^{ed} members showed satisfaction over the expenditure incurred and asked the institute to request the MHRD, GOI to release more funds to avoid negative balance.

[ACTION: ACO]

(5) Pending vigilance matters and enquiry report thereto

Noted and update to be placed in next meeting.

[ACTION: FIA]

(6) Redressal of public grievances

Noted.

(7) Status of achievement of different targets provided in Result Framework Document

Appreciated and details to be presented in the next meeting. The esteemed members advised the institute to place a separate reporting item on industry-institute partnership from the next meeting onwards.

[ACTION: Head-IMCO]

(8) Expenditure made in both Capital and Revenue Heads

The esteem^{ed} members showed satisfaction over the expenditure incurred and asked the institute to request the MHRD, GOI to release more funds to avoid negative balance.

[ACTION: ACO]

[Signature]
15/11/19

[Signature]
14.11.2019



(9) Release of Capital and Revenue fund from the Ministry against the allocation

The esteem^d members showed satisfaction over the expenditure incurred and asked the institute to request the MHRD, GOI to release more funds to avoid negative balance.

[ACTION: ACO]

(10) Status of filling up of vacant posts since last Board Meeting

Noted.

ITEM NO. B. 47.4.1 TO GRANT INCENTIVE TO FACULTY MEMBER WHO ACQUIRED Ph.D.

Noted.

ITEM NO. B. 47.4.2 TO APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR THE POST OF PROFESSOR AND ASSOCIATE PROFESSORS

Noted.

ITEM NO. B. 47.4.3 TO RELEASE THE PAYMENT FOR THE RENOVATION WORKS DIRECTLY TO THE EXECUTING AGENCY (CONTRACTOR) THROUGH BSNL (CIVIL)

Noted.

ITEM NO. B. 47.4.4 SUPERANNUATION AGE OF SENIOR LIBRARIAN

Noted.

ITEM NO. B. 47.4.5 APPROVAL OF THE MINUTES 43rd FINANCE COMMITTEE MEETING HELD ON 23.09.2019

The minutes of the 43rd Meeting of Finance Committee held on 23.9.2019 at Chandigarh were accepted as approved.

ITEM NO. B. 47.4.6 FUNDS THROUGH HEFA **[ACTION: FIA/ACO]**

Noted.

ITEM NO. B. 47.4.7 NOMINATION OF DR KK KATARIA, DIRECTOR, TECHNICAL EDUCATION, HARYANA AS MEMBER OF FINANCE COMMITTEE

Noted.

[Signature] 15/11/19

[Signature] 14.11.2019

C. ITEM NO. 48.4: ITEMS FOR RATIFICATION

ITEM NO. B. 48.4.1 TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN BOARD OF GOVERNORS FOR GRANTING EXTENSION TO THE SELECTED FACULTY MEMBERS TO JOIN THE POSTS

Action of the Hon'ble Chairman, BOGs for granting extension of date of joining to the selected faculty members (i) Dr. Ashok Kumar, Associate Professor, Applied Science Dept. (ii) Dr. Balwinder Raj, Associate Professor, Electronics & Communication Engg Department (iii) Dr Rupinder Singh, Professor, Mechanical Engg. Dept.; and (iv) Dr Ujjawal Kumar Kalla, Associate Professor, Electrical Engg. Dept. was ratified by the Board.

[ACTION: FIA]

D. ITEM NO. 48.5: ITEMS FOR CONSIDERATION

ITEM NO. B. 48.5.1 APPROVAL OF THE MINUTES 44th FINANCE COMMITTEE MEETING HELD ON 11.11.2019

The Board accepted the recommendations of the 44th meeting of Finance Committee and approved the Revised Budget Estimates for the year 2019-20 and Budget Estimates for the year 2020-21 (Item No. F.44.3.2). Rest of the minutes of the 44th Finance Committee held on 11.11.2019 shall be circulated among all the esteemed members for approval through circulation.

[ACTION: ACO/FIA]

ITEM NO. B. 48.5.2 APPROVE THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2018-19

The Annual Report of the institute for the year 2018-19 was discussed. The Board asked the institute to circulate the same to esteemed members requesting them to go through the same and offer their inputs/suggestions by 25.11.2019 so that the final print can be taken and the same can be submitted to the MHRD, GOI before 10.12.2019. Annual Report for the year 2018-19 was recommended to NITTTR Chandigarh Society for approval.

[ACTION: HOD-IMCO]

[Signature]
15/11/19

[Signature]
17.11.2019



ITEM NO. B. 48.5.3 APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR THE POST OF PROFESSORS AND ASSOCIATE PROFESSORS

The esteemed members deliberated on the process of the selection of the Professors and Associate Professors and, after going through the selection process and subsequent recommendations, approved the process and minutes of the selection committees for the post for Professors in Computer Science and Engg; Entrepreneurship Development and Industrial Coordination [EDIC], Civil Engineering and Educational Television Centre and also approved the process and minutes of the selection committee for the post of Associate Professor in Entrepreneurship Development and Industrial Coordination. The institute was asked to issue offer of appointment to the following candidates who were recommended by Selection Committees as per merit immediately on getting the minutes of 48th meeting of BOGs signed by the Hon'ble Chairman, BOG:

- (i) Dr Rajesh Khanna, Professor, EDIC
- (ii) Dr Arvind Kumar, Professor, Civil Engg
- (iii) Dr Piuish Verma, Professor (lien vacancy), ETV
- (iv) Dr Harsh Vardhan Samalia, Associate Professor, EDIC
- (v) Dr Hemant Kumar Vinayak, Associate Professor, EDIC

In Computer Science and Engineering, none was found suitable, hence, needs to be re-advertised.

Envelopes having the recommendations of the selection committees for the post of Professors in (i) Applied Science (ii) Media Centre, and (iii) Rural Development were not opened complying with the decision of Hon'ble High Court of Punjab and Haryana. The institute was asked to file an urgent petition in the Hon'ble High Court of Punjab and Haryana to open the envelopes having the recommendations of the selection committee for the said three departments. These envelopes will be opened in future based on the decision of Hon'ble Court. Till then, these envelopes will be kept unopened.

The Board advised the institute to start the process of recruitment for the left out vacant faculty positions.

[ACTION: FIA]

[Signature]
15/11/19

[Signature]
14.11.2019

बोर्ड ऑफ़ गवर्नर्स की 48वीं बैठक के मिनट्स [11 नवंबर 2019]

ITEM NO. B. 48.5.4 APPROVE THE MINUTES/RECOMMENDATIONS OF THE SCREENING COMMITTEE FOR GRANTING OF GRADE PAY OF Rs. 7,000/- [LEVEL-11] FROM Rs. 6,000/- [LEVEL-10] UNDER CAREER ADVANCEMENT SCHEME [CAS]

The Board approved the process and recommendations of the Screening Committee to grant grade pay of Rs. 7,000/- [Level-11] from Rs. 6,000/- [Level-10] under Career Advancement Scheme [CAS] for the following faculty members:

- (i) Mrs Himi Gupta
- (ii) Mrs Mala Kalra
- (iii) Dr Rakesh Kumar

[ACTION: FIA]

ITEM NO. B. 48.5.5 TO APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR PROMOTION FROM ASSOCIATE PROFESSOR TO PROFESSOR UNDER CAREER ADVANCEMENT SCHEME [CAS]

The esteemed members after going through the recommendations of the Selection Committee approved the selection process and the minutes of the Selection Committee to promote Dr Poonam Syal as Professor under CAS. The institute was advised to issue the letter of promotion to Dr Poonam Syal who has been recommended by the Selection Committee to be promoted as Professor under CAS.

[ACTION: FIA]

ITEM NO. B. 48.5.6 MERGING/RENAMING OF SOME DEPARTMENT FOR CONSOLIDATION OF MANPOWER AND ACTIVITIES

The esteemed members appreciate the visionary initiative of the institute to integrate manpower in order to meet the upcoming challenges to improve the quality of technical education by way of offering various diversified programmes that can meet the requirement of industry and technical education system of the country. Therefore, the proposal of merging the Department of Computer Science & Engineering and the Department of Information Management and Coordination was approved by the BOGs. The BOGs also agreed, in principle, to rename the same as 'Department of Informatics and Computer Science and Engineering.'

[Signature]



The Board also approved the merging of Media Centre and Educational Television Centre [ETV] and, in principle, agreed to rename the same 'Department of Multimedia and Virtual Reality Engineering'.

The Director of the institute, Prof Navdeep Goyal of PU Chandigarh and Prof SS Dhami of NITTTR, Chandigarh will look into the names of the newly formed departments and finalize the names of the same. If the proposed names are acceptable to the 3-member committee, then the same will continue or else the names that will be suggested by the 3-member committee will be the names of these two newly formed departments out of this merging.

These departments will start their initiative to offer new academic training programmes and academic programmes from the upcoming Operational Plan and academic session.

[ACTION: FIA]

ITEM NO. B. 48.5.7 REDUCING THE POST DEAN FROM THREE TO TWO AND MAKING IT NON-HONORARIUM BASED POST

The Board, after deliberations on the agenda item, decided to create two posts of Deans for facilitating the decisions and various activities of the institute. The existing Dean of Extension Services and Consultancy will be renamed as 'Dean, Industrial Coordination, Consultancy & Extension Services.' This post will be offered to the Professor from CAS. The Professor in CAS, being in the system, is aware of the strengths, networking and various other activities of the institute, hence, CAS Professor will be the right person to hold the position of Dean, Industrial Coordination, Consultancy & Extension Services.

The Director of the institute will submit a list of three senior most CAS Professors along with their performance reports for the last two years to the Hon'ble Chairman, BOGs to nominate one CAS Professor from the list of 3 CAS Professors to hold the position of Dean, Industrial Coordination, Consultancy & Extension Services.

The tenure of the Dean, Industrial Coordination, Consultancy & Extension Services will be for two years. The Dean will not be paid any honorarium. However, the Dean will be allowed to reimburse telephone/mobile bill limiting to maximum of ₹ 1,000/- per month.

24.11.2019

Similarly, the existing designation of Dean, Research & Development and Dean, Academics and International Affairs will be merged to a single position of 'Dean, Academics, Research & Development'. This position will be held by a direct professor.

The Director of the institute will submit a list of three senior most direct Professors along with their performance reports for the last two years to the Hon'ble Chairman, BOGs to nominate one direct Professor from the list of 3 direct Professors to hold the position of Dean, Academics, Research & Development.

The tenure of the Dean, Academics, Research & Development will be two ~~for~~ years. The Dean will not be paid any honorarium. However, the Dean will be allowed to reimburse telephone/mobile bill limiting to maximum of ₹ 1,000/- per month.

The change in the designation of above stated two Deans will take immediate effect i.e. the existing Dean holding the position will have the changed name and will continue to draw honorarium till they complete their tenure. However, any Dean appointed after the approval of the minutes will be based on this decision.

[ACTION: FIA]

The meeting ended with thanks to the Chair.


(SS PATTNAIK)
Member-Secretary


(JAGDISH RAI SINGAL)
Chairman 15/11/19