

## बोर्ड ऑफ गवर्नर्स की 49वीं बैठक

49<sup>th</sup> Meeting of Board of Governors

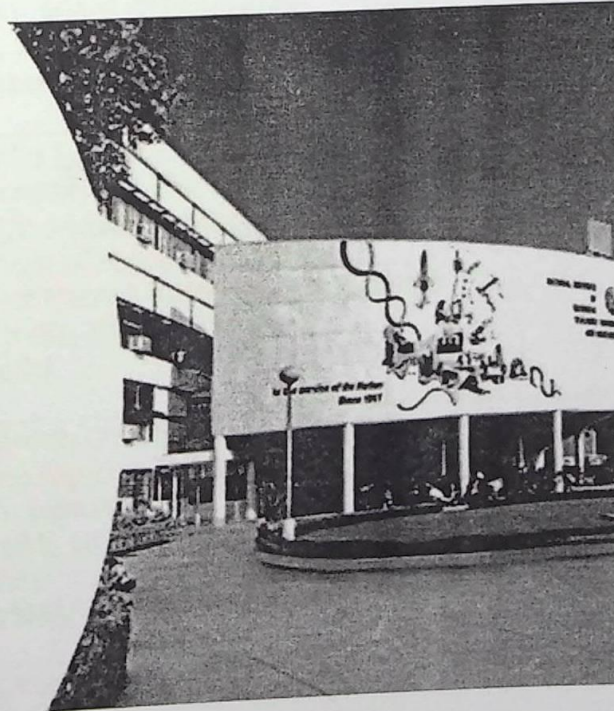
दिनांक: 13 फ़रवरी 2020

Date: 13 February 2020

स्थान: नितर, चण्डीगढ़

Venue: NITTTTR, Chandigarh

## मिनट्स ऑफ द मीटिंग



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research  
Sector 26, Chandigarh



**राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान**  
सेक्टर 26, चंडीगढ़ 160 019


**MINUTES OF 49<sup>th</sup> MEETING OF  
BOARD OF GOVERNORS HELD ON 13.2.2020 AT 2:30 PM  
IN THE BOARD ROOM OF NITTTR, CHANDIGARH**

The following were present:

1.	Shri Jagdish Rai Singal Chairman, Board of Governors NITTTR, Sector 26 <b>Chandigarh 160 019</b>	Chairman
2.	Shri Madhu Ranjan Kumar Joint Secretary (DL, BP & A) <b>(Through Video Conference)</b> Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan, <b>New Delhi</b>	Member
3.	Shri Subhash Chander Ralhan Managing Director Sri Tools Industries E-183, 184, 185, Phase-IV Focal Point <b>LUDHIANA</b>	Member
4.	Dr KK Kataria Director Technical Education, Haryana Bays No. 7-12, Sector 4 <b>PANCHKULA 134 112</b>	Member
5.	Hon'ble Vice Chancellor Panjab University <b>Represented</b> by Prof Devender Singh Professor Department of Law Panjab University <b>Chandigarh</b>	Member



6.	Prof Sachin Maheshwari Professor Division of Manufacturing Processes and Automation Engineering Netaji Subhas University of Technology (NSUT) Azad Hind Fauj Marg, Sector-3, Dwarka, NEW DELHI 110078	Member
7.	Shri Sajad Hussain Ganai, KAS Director Technical Education J&K Government Govt Polytechnic Premises Bikram Chowk JAMMU 180 004 (J&K)	Member
8.	Shri Hari Singh Director <b>Represented</b> by Shri RP Gupta Additional Director Technical Education, Uttarakhand NCC Block, Polytechnic Campus <b>Srinagar (Garhwal) 246 174</b>	Member
9.	Commissioner & Director of Technical Education, Govt of Telangana <b>Represented</b> by Shri Swamy A. Deputy Director (Tech) 2nd Floor, Vidya Bhavan, Opp. to Latha Talkies, Nampally, <b>HYDERABAD 500 001</b>	Member
10.	Prof LN Mittal (Former Professor NITTTR Chandigarh) House No.845-P Sector-4 <b>Panchkula</b>	Member
11.	Prof SS Dhami Professor & Head Mechanical Engineering Development NITTTR, Sector 26 <b>CHANDIGARH 160 019</b>	Member





12.	Prof SS Pattnaik Director NITTTR, Sector 26 <b>Chandigarh</b>	Member-Secretary
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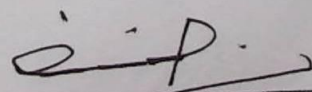
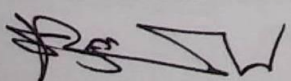
Leave of absence granted to the following members:

1.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) Department of Higher Education Ministry of Human Resource Development Government of India Shastri Bhawan New Delhi	Member
2.	Director Technical Education, Govt of Maharashtra, 3, Mahapalika Marg, Post Box No.1967, <b>MUMBAI 400 001</b>	Member

#### ITEM NO. B.49.0: WELCOMING THE CHAIRMAN AND THE MEMBERS

At the outset, Prof SS Pattnaik, Director of the Institute and Member Secretary of the Board of Governors extended a hearty welcome to the Hon'ble Chairman and esteemed Members of Board of Governors. He also expressed his gratitude to the esteemed members, who were physically present and interacted through video conference, for their valuable time and support. The Member Secretary requested to the Hon'ble Chairman, Shri Jagdish Rai Singal to chair the meeting of the BOGs and formally deliver introductory address. In his introductory address, the Hon'ble Chairman emphasised on the role of institute to become a support system of industries by providing expertise solutions to challenging issues. He brought to the notice of esteemed Members the abstract of the budget speech of Hon'ble Union Finance Minister especially on higher education.

After the introductory address, Hon'ble Chairman permitted the Member Secretary to take up the agendas item-wise.



The following agenda items were considered, discussed and decisions were taken as listed below:

## A. PREVIOUS MEETINGS

### ITEM NO. B.49.1 TO CONFIRM THE MINUTES OF THE 48<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 11.11.2019 AT CHANDIGARH

As no comments were received from members, hence, the minutes of the 48<sup>th</sup> meeting of the Board of Governors held on 11.11.2019 at Chandigarh were recorded as confirmed.

[ACTION: FIA/ACO]

### ITEM NO. B.49.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

B.43.3.1/ CASE AGAINST Mrs KANIKA SHARMA, ASSISTANT  
B.42.2/ PROFESSOR, NITTTR, CHANDIGARH  
B.39.2/  
B.36.5.8

Noted.

[ACTION: FIA]

### B.41.3.2 TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PhD

Noted. However, the order shall be applicable from the date of issue of the order by the institute. The 3 years requirement after PhD is now must applicable to all faculty members to become eligible for the post of Professor under CAS and is applicable from the date of the issue of the Office Order.

[ACTION: FIA]

### B.44.4.5 UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPT. OF MECHANICAL ENGINEERING

The Chief Vigilance Officer (CVO) submitted the report of the enquiry conducted by him. The report was read by the Faculty Incharge-Administration (FIA). The uncalled behaviour of Shri Sunil D. Jassal in the Academic Council meeting held on 3<sup>rd</sup> February 2020 was also reported and CVO's report on the matter was also presented. The Members after going through the presented reports, took a serious view on the act of the



faculty member Shri Sunil D. Jassal. The Board opined that such reported actions are uncalled for and unbecoming of a faculty member. Hence, the Members after detailed deliberations advised the institute to issue a show cause notice to Shri Sunil D. Jassal on behalf of the BOGs. The next course of action will be decided by the BOGs on getting the reply from Shri Sunil D. Jassal in response to the show cause notice. FIA after discussing with CVO and Director will issue the show cause notice on behalf of the BOGs.

**[ACTION: FIA/CVO]**

**B.44.4.8 GRIEVANCE OF DR. JS SAINI FORMER PROFESSOR & HEAD EDIC DEPARTMENT FOR RELEASE OF RETIREMENT GRATUITY**

The Members advised the institute to pursue the matter with the Ministry.

**[ACTION: FIA]**

**B.44.4.9 CONSTRUCTION WORK IN SECTOR 42 CAMPUS**

The institute received the letter No. 738/Arch-2020/1037 dated 31.01.2020 from the office of the Chief Architect, Dept. of Urban Planning, Chandigarh asking this institute to deposit ₹ 7,49,140/- (departmental charges of 1<sup>st</sup> stage of the project @ 0.06 of the total amount of 12,48,56,700/-). Now the amount asked for shall be deposited for further action.

**[ACTION: FIA/Estate Officer]**

**B.48.5.1 APPROVAL OF THE MINUTES OF 44<sup>th</sup> FINANCE COMMITTEE MEETING HELD ON 11.11.2019**

The Board accepted the minutes of 44<sup>th</sup> Finance Committee meeting held on 11.11.2019 as approved.

**[ACTION: FIA]**

**B.48.5.2 APPROVE THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2018-19**

Noted.

**[ACTION: ACO/HOD-ICSE]**



- B.48.5.3 APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR THE POST OF PROFESSORS AND ASSOCIATE PROFESSORS**

Noted.

**[ACTION: FIA]**

- B.48.5.4 APPROVE THE MINUTES/RECOMMENDATIONS OF THE SCREENING COMMITTEE FOR GRANTING OF GRADE PAY OF Rs.7,000/- [LEVEL-11] FROM Rs. 6,000/- [LEVEL-10] UNDER CAREER ADVANCEMENT SCHEME [CAS]**

Noted.

**[ACTION: FIA]**

- B.48.5.5 TO APPROVE THE MINUTES/RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR PROMOTION FROM ASSOCIATE PROFESSOR TO PROFESSOR UNDER CAREER ADVANCEMENT SCHEME [CAS]**

Noted.

**[ACTION: FIA]**

- B.48.5.6 MERGING/RENAMING OF SOME DEPARTMENT FOR CONSOLIDATION OF MANPOWER AND ACTIVITIES**

Noted. However, the Members suggested to rename Informatics, Computer Science and Engineering Dept. as Computer Science and Engineering (CSE). But for all purposes, henceforth, all Professors of the Computer Science and Engineering (CSE) shall do the jobs of Information Management and Coordination (IMCO) in addition to their job of CSE. The ETV and Media Centre which are now merged will continue with new name as Media Engineering.

**[ACTION: FIA/ACO/HOD(CSE) & HOD Media Engg)**

- B.48.5.7 REDUCING THE POST DEAN FROM THREE TO TWO AND MAKING IT NON-HONORARIUM BASED POST**

Noted.

**[ACTION: FIA]**



## B. ITEM NO. B.49.3: ITEMS FOR REPORTING

### ITEM NO. B.49.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

#### (1) Filling up of backlog vacancies of SC/STs and OBCs

The institute was advised to wait till the financial position of the institute to pay salary etc improves. The matter shall be reviewed after three months. The institute letter to Ministry seeking clarification on OBC & EWS reservation in Associate Professors and Professors was also noted.

[ACTION: FIA]

#### (2) Annual Report and Audited Accounts

Noted.

#### (3) Comments in respect of outstanding Audit Paras

Noted.

#### (4) Progress of Revenue and Capital Expenditure

Noted.

#### (5) Pending vigilance matters and enquiry report thereto

Noted.

#### (6) Redressal of public grievances

Noted.

#### (7) Status of achievement of different targets provided in Result Framework Document

The Member appreciated the contributions. The Members also congratulated the institute for its achievement of 9.78/10 score.

[ACTION: Deans & HODs]

#### (8) Expenditure made in both Capital and Revenue Heads

The Members showed satisfaction over the expenditure incurred and approved the same.

[ACTION: ACO]

#### (9) Release of Capital and Revenue fund from the Ministry against the allocation

The members showed concerns and requested Ministry through Joint Secretary to release the grant so that institute can concentrate on the planned activities.

[ACTION: FIA/ACO]

#### (10) Status of filling up of vacant posts since last Board Meeting

Noted.



**ITEM NO. B. 49.3.2 TO REPORT REGARDING INDUSTRIAL LINKAGES**

Hon'ble Members appreciate the initiative. But it was decided to prepare agenda for discussion on industry-institute interaction to review mainly the following:

- (i) What are the action plan of each department to contribute to various industries issues?
- (ii) What is the time line fixed?
- (iii) What are the achievements?
- (iv) What support system is needed?
- (v) What is the gain of the institute?

HOD-Entrepreneurship Development and Industrial Coordination (EDIC) was entrusted with the job of coordinating with each department and will submit a detailed report to the Director at least one week before every BOGs meeting for discussion by Hon'ble Members.

**[ACTION: HOD-EDIC & All HODs]**

**C. ITEM NO. 49.4: ITEMS FOR RATIFICATION**

**ITEM NO. B. 49.4.1 TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN BOARD OF GOVERNORS FOR GRANTING EXTENSION TO THE SELECTED FACULTY MEMBERS TO JOIN THE POSTS**

Action of the Hon'ble Chairman, BOGs for granting extension of date of joining to the selected faculty members (i) Dr. Rajesh Khanna, Professor, EDIC Dept. (ii) Dr. Arvind Kumar Agnihotri, Professor, Civil Engg Department (iii) Dr Harsh Vardhan Samalia, Associate Professor, EDIC Dept.; and (iv) Dr Ujjawal Kumar Kalla, Associate Professor, Electrical Engg. Dept. was ratified by the Board.

**[ACTION: FIA]**

**ITEM NO. B. 49.4.2 TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN BOARD OF GOVERNORS REGARDING COMPLAINT AGAINST DR. (MRS) KANIKA SHARMA NITTTR, CHANDIGARH**

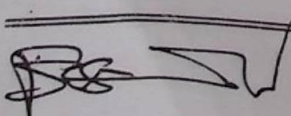
The esteemed Members ratified the decision.

**[ACTION: FIA]**

**ITEM NO. B. 49.4.3 TO RATIFY PERMISSION FOR OPENING THE ENVELOP PERTAINING TO THE SELECTION OF PROFESSOR, APPLIED SCIENCE**

Decision of the Hon'ble Chairman, BOGs was ratified by the esteemed Members.

**[ACTION: FIA]**





## D. ITEM NO. 49.5: ITEMS FOR CONSIDERATION & APPROVAL

### ITEM NO. B. 49.5.1 APPROVAL OF THE MINUTES 45<sup>TH</sup> FINANCE COMMITTEE MEETING HELD ON 13.2.2020

The minutes shall be circulated for approval through circulation.

**[ACTION: ACO/FIA]**

### ITEM NO. B. 49.5.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 23<sup>RD</sup> ACADEMIC COUNCIL MEETING INCLUDING THE OPERATIONAL PLAN FOR THE YEAR 2020-2021.

The Hon'ble Members appreciated the activities planned under Operational Plan for the year 2020-21. The minutes of the 23<sup>rd</sup> meeting of Academic Council held on 3.2.2020 were approved with an advice to the launch at least 25% of its programmes on payment basis. The O.Plan and minutes were recommended to the NITTTR Society for approval. Any addition and deletion of the programmes shall be done with the approval of Director as per practice.

**[ACTION: Deans/HODs]**

### ITEM NO. B. 48.5.3 TO CONSIDER AND APPROVE THE CIVIL WORKS (CONSTRUCTION AND RENOVATION)

The Board approved the proposal. Also, the Members discussed and approved the proposal and letter for attached bath on the ground floor of Hostels. The institute was advised to initiate action as per the letter received from the office of the Chief Architect, UT Chandigarh.

**[ACTION: FIA/EO]**

### ITEM NO. B. 48.5.4 TO CONSIDER AND APPROVE THE MOU BETWEEN NITTTR, CHANDIGARH AND DEPARTMENT OF HIGHER EDUCATION, MINISTRY OF HUMAN RESOURCE DEVELOPMENT, GOVERNMENT OF INDIA FOR THE YEAR 2020-2021

The Members approved the MOU to be signed between NITTTR Chandigarh and the MHRD, GOI for the year 2020-21.

**[ACTION: Deans/All HODs]**



## ANY OTHER ITEM

### ITEM NO. B. 49.5.5 TO REPORT REGARDING CERTIFICATE OF APPRECIATION AWARDED BY WTM (FINANCE), PENSION FUND REGULATORY AND DEVELOPMENT AUTHORITY, NEW DELHI TO NITTTR, CHANDIGARH

The Members appreciated and congratulated the team for receiving the letter of appreciation being the Best Central Autonomous Body for implementation of NPS.

**[ACTION: ACO]**

### ITEM NO. B. 49.5.6 ESTABLISHMENT OF 'WAR ROOM' AT NITTTR CHANDIGARH

Hon'ble Chairman, BOGs discussed the concept of War Room and its establishment just like at SLIET Longowal. He also asked Prof SK Dhameja, HOD-Entrepreneurship Development and Coordination Dept., who along with Shri Amardev Singh of EDIC Dept. visited the SLIET Longowal on 11.2.2020, to present his observations. In principle, the concept of establishing the War Room at NITTTR Chandigarh was agreed upon. The institute was advised to explore the possibilities of its establishment at the earliest.

*2+1=3 Pillars*

To start with, ~~2~~ pillars of War Room were discussed:

- (i) Industrial Coordination and Linkages with various industries
- (ii) Enhancing the perception of the institute.
- (iii) *Internal Revenue Generation*

Establishing of more pillars depending upon the strength of the institute shall be considered for discussion in the HODs meeting.

The two Deans of the institute shall be responsible for enhancing the perception of the institute whereas HOD, Entrepreneurship Development and Coordination Dept. shall be responsible for improving the industrial coordination and linkages with various industries.

**[ACTION: Both Deans & HOD-EDIC]**

The meeting ended with thanks to the Chair.

*15.2.20*  
(SS PATTNAIK)  
Member-Secretary

*20.02.2020*  
(JAGDISH RAI SINGAL)  
Chairman