

फाइनेंस कमेटी की 51वीं बैठक

19 अक्टूबर 2021 समय 3:00 बजे

51

Meeting of Finance Committee

19 October 2021

मिनिट्स ऑफ़ द् मीटिंग



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research
Sector 26, Chandigarh

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160 019

**MINUTES OF 51st MEETING OF
FINANCE COMMITTEE HELD ON 19.10.2021 AT 3:00 PM
[Through Physical Mode/Video Conferencing (Google Meet)]
Host Venue: NITTTR, CHANDIGARH**

The following members were present:

1.	Shri Mrutyunjay Behera Joint Secretary (Admin) Department of Higher Education Ministry of Education Govt of India, Shastri Bhawan New Delhi	Chairman	Through VC
2.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) Represented by Shri Anil Kumar Director (Finance) Department of Higher Education Ministry of Education Government of India, Shastri Bhawan New Delhi	Member	Through VC
3.	Dr KK Kataria Director Technical Education, Haryana Bays No. 7-12 Sector 4 Panchkula	Member	At the Board Room
4.	Prof SS Pattnaik Director NITTTR Sector 26 Chandigarh	Member-Secretary	At the Board Room

26.10.2021

ITEM NO. F.51.0 WELCOMING THE CHAIRMAN AND MEMBERS

Apropos of the clause 12(g) of MOA, with the consent of the esteemed Members, Shri Mrutyunjay Behera, Economic Advisor (HE) & JS (Admn.), Ministry of Education, GOI, was requested to chair the 51st meeting of the Finance Committee.

At the outset, Prof SS Pattnaik, Director of the Institute and Member Secretary of the Finance Committee extended a hearty welcome to the Hon'ble Chairman Shri Mrutyunjay Behera and esteemed Members of the Finance Committee and expressed his gratitude to them for their valuable time and making themselves available for the meeting. He then requested to the Hon'ble Chairman, Shri Mrutyunjay Behera to chair the meeting of the Finance Committee and formally deliver introductory address. The Hon'ble Chairman, after welcoming the Members in his introductory address reiterated the support of the Finance Committee for the cause of the institute. After the introductory address, Hon'ble Chairman permitted the Member Secretary to take up the agendas item-wise.

The following agenda items were considered, discussed and decisions were taken as listed below:

A. PREVIOUS MEETING**ITEM NO. F.51.1 TO CONFIRM THE MINUTES OF THE 50th MEETING OF THE FINANCE COMMITTEE HELD ON 18.6.2021 THROUGH VIDEO CONFERENCING**

As no comments were received from members, hence, the minutes of the 50th meeting of the Finance Committee held on 18.6.2021 were recorded as confirmed.

ITEM NO. F.51.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS**F.50.3.2 TO APPROVE THE FINANCIAL POWERS OF DDO/ACO, SR.ADO/FIA, PI AND DIRECTOR FOR SIGNING CHEQUES OR MAKING PAYMENT THROUGH NEFT/RTGS.**

Noted.


26.10.2021

F.50.3.4 TO CONSIDER AND APPROVE THE REVISION OF TARIFF/RENTAL CHARGE OF GUEST HOUSE

Noted and approved the proposed rent.

[ACTION: FIA/ACO]

F.50.3.5 IMPLEMENTATION OF AMENDMENT IN GUIDELINES ISSUED FOR UTILIZATION OF CUMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE (CPDA)

Noted.

F.50.3.6 EXPERT LECTURE SERIES BY INTERNATIONAL EXPERTS

Noted.

F.50.3.7 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT AND SOFTWARE ETC. AS OBSOLETE OR UNSERVICEABLE

Noted.

F.50.4.1 RATIFICATION OF MEMORANDUM OF UNDERSTANDING BETWEEN NITTTR CHANDIGARH AND PUNJAB NATIONAL BANK

Noted and appreciated the institute action.

F.50.4.2 GRANT OF HAG SCALE TO PROF. SHYAM SUNDAR PATNAIK, PROFESSOR OF ETV CENTRE (NOW MEDIA ENGINEERING DEPARTMENT)

Noted.

F.50.4.3 TO CONSIDER ENHANCEMENT OF MONTHLY REMUNERATION OF DR. PAWAN KUMAR KANSAL, INSTITUTE PART-TIME MEDICAL OFFICER AND PART-TIME DISPENSARY ATTENDANT

Noted. Approved the proposal of the payment of DC (UT) rates to Paramedical staff.

[ACTION: FIA/ACO]


26.10.2021

ITEM NO. F.51.3: ITEMS FOR CONSIDERTION AND APPROVAL**ITEM NO. F.51.3.1 CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.9.2021**

The Member-Secretary presented the Status Report on progress of capital and revenue expenditures, including that of grant heads upto 18.10.2021. The same was accepted, approved and recommended to BOGs.

[ACTION: ACO]

ITEM NO. F.51.3.2 TO CONSIDER AND APPROVE THE PATTERN OF INVESTMENT OF GPF FUNDS

The investment proposal submitted by the institute was accepted and approved and recommended to the BOGs.

[ACTION: FIA/ACO]

ITEM NO. F.51.3.3 TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM TO EXPERTS INVITED FOR SHORT TERM COURSES

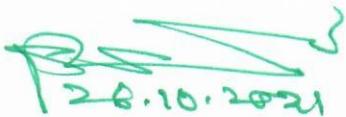
The proposal of the institute on the revised rate of experts honorarium was accepted and recommended to the BOGs for approval.

[ACTION: FIA/ACO]

ITEM NO. F.51.3.4 TO CONSIDER THE REQUEST OF MRS.APARNA SHARMA D/O LATE SHRI BB SHARMA FOR FAMILY PENSION

The esteemed Members accepted the proposal on release of family pension to Mrs Aparna Sharma D/o late Shri BB Sharma. It was advised to institute that it should ensure that the institute has verified all records and information as per rules and is fully satisfied on the eligibility of Mrs Aparna Sharma to receive the family pension.

[ACTION: FIA/ACO]


12.10.2021

ITEM NO. F.51.3.5 TO CONSIDER ENHANCEMENT OF ROAD MILEAGE BY OWN CAR/TAXI

The institute was advised to follow the Office Memorandum No. 19030/1/2017-E.IV, dated 13 July 2017 issued by the Ministry of Finance, Department of Expenditure, Govt of India, for payment of road mileage to the experts and internal faculty members. The same was recommended to the BOGs.

[ACTION: FIA]

ITEM NO. F.51.3.6 DEVELOPMENT OF INSTITUTE INFRASTRUCTURE KEEPING IN VIEW OF DEEMED TO BE UNIVERSITY STATUS

The esteemed Members after deliberations approved the estimate of Rs. 12,86,42,200/- for the construction of faculty houses at Sector 42 for which foundation stone is already laid. The renovation/new work proposed by the institute was also approved and recommended to the BOGs for approval. However, the institute was advised not to record these under part of the requirement of possible deemed-to-be university status. The institute on getting the status may prepare a separate DPR for the purpose and submit to the ministry for further action.

[ACTION: FIA]

ITEM NO. F.51.3.7 ALLOCATION OF FUND TO STUDENT CLUB ACTIVITIES

The proposal of the institute to create 5 clubs to facilitate extra and co-curricular activities with a yearly ceiling of Rs. 2.0 lakhs per club was approved and recommended to the BOGs. The expenditure to be met from IRG of the institute.

[ACTION: FIA]

ITEM NO. F.51.3.8 TO ENHANCE THE SITTING FEE OF THE SELECTION COMMITTEE MEMBERS FOR NON-FACULTY POSITIONS

The proposal of the institute was deliberated and approved and same was recommended to the BOGs.

[ACTION: FIA/ACO]


24.10.2021

For
Signature

For
Signature

नितर संयोग



ITEM NO. F.51.3.9 TO APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2021-22 AND BUDGET ESTIMATES FOR THE YEAR 2022-23

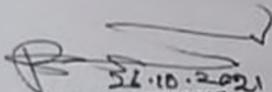
The Revised Budget Estimates for the year 2021-22 and Budget Estimates for the year 2022-23 was accepted and recommended to the BOGs for approval.

[ACTION: FIA/EO]

ITEM NO. F.51.4 : ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR

No other Item was discussed.

The meeting ended with expressing gratitude to the Chairman and the Esteemed Members for their keen participation on the deliberations, advice and recommendations.


22.10.2021
(SS PATTNAIK)
Member-Secretary


(MRUTYUNJAY BEHERA)
Chairman