

<b>O.Plan No.</b>	ME-7
<b>Name of Course</b>	Supervisory Skills Development for Workshop Instructors
<b>Objectives</b>	Supervisors form an important link in the shop floor activities of any workshop or industry. With the latest developments in cutting tools and machine tools, the role of supervisor has undergone a drastic change. The programme has been planned to update the workshop staff in technical skills and quality control.
<b>Course Contents</b>	<ul style="list-style-type: none"> <li>• Importance of supervisory development</li> <li>• Role of supervisors in work shop / shop floor</li> <li>• Waste reduction in industries</li> <li>• Safety norms &amp; requirements</li> <li>• Introduction to computers</li> </ul>
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