

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

APPLICATION FOR EMPANELMENT

FORMAT FOR BIO-DATA FOR LEGAL COUNSEL(S)

Advertisement No.: _____

Applicant (Legal Counsel): _____

Forum for Empanelment (Supreme Court/ High Court of Punjab and Haryana/
Sub-ordinate Courts/ Labour Court/Commissions/ Tribunals and Forums etc.):

1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____ Age: _____

4. Address: _____

Email ID: _____

Mobile No. _____

5. Office Address: _____

Email ID: _____

Office Contact No. _____

6. Date of Enrolment, Name of Bar Council: _____

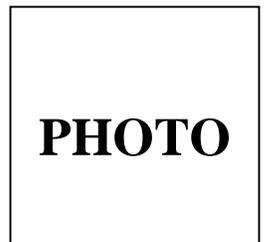
(Enclose copy of enrolment certificate)

7. Details of Experience/ and period of practice: _____

8. Area of Practice: _____

9. Specialization, if any (constitution/taxation/services etc.) _____

10. Details of a few important cases the advocate has dealt with/ handled/and
reported judgement if any: _____



11. Past experience (empanelment) with Central Govt./ State Govt./ PSU Counsel/CFTIs Counsel/Deemed to be University Counsel, etc. (Indicate period of empanelment with details):

12. Brief list of clients e.g. Govt./organizations/company/ PSUs/CFTIs/Deemed to be Universities, etc: _____
13. Courts where the Advocate is regularly practicing: _____
(Enclose copy Bar Association Membership Certificate if any)
14. Date of enrolment as an Advocate-on-Record of the Supreme Court, if applicable, and Registration No.: _____
15. Date of enrolment as a Member of the Supreme Court Bar Association, if applicable, and the Registration No.: _____
16. Income Tax PAN No.: _____
17. Notable Achievements (Last five years): _____

18. A brief note on suitability of empanelment: _____

Declaration cum undertaking: I declare that I have never been blacklisted / removed from panel/service by any organisation and have never been penalized by any Bar Council in any matter. All the information provided by me in my application is true and correct.

Date:

Time:

Signature of Counsel

Self-attested Scanned copies (PDF) of the following documents are required to be submitted with the application:

- i. Registration No./Enrolment No. with the Bar Council/Bar Association.
- ii. Copies of Certificate of Identity of Practice/Card Issued by Bar Association/Membership Certificate of Bar Association/ Certificate of Practice.
- iii. Proof of Registration as Advocate on record, if any [optinal] (for aspirants of empanelment for Supreme Court).
- iv. Proof of Membership of the Supreme Court Bar Association, if any [optional] (for aspirants of empanelment for Supreme Court)
- v. Copies of letters/testimonials / Certificates showing empanelment with other Academic Institutes / Hospitals / PSUs /Companies.
- vi. Certificate in support of academic and professional educational qualifications.
- vii. All India Bar Exam Certificate, if applicable.
- viii. Income Tax Return of the preceding 3 years.
- ix. Copies of citations / link of judgments.
- x. Declaration that the Advocate is fluent in Computers and has the necessary expertise and infrastructure for occasioning online/virtual meetings and hearings.

NOTE: Eligible candidates shall send their applications and relevant supporting documents (self-attested copies in a Single PDF file only) to board.section@nitttrchd.ac.in only. Hard copies are not required unless asked for.